

City of Cromwell, Carlton County, MN
Special Council Meeting Minutes
October 23, 2013 - 7:00pm

A special meeting of the City Council of the City of Cromwell was held on October 23, 2013 at 7:00 pm at the Cromwell Park Pavilion to conduct the regular business of the city council since there was not a quorum for the October 16, 2013 Regular Council Meeting.

The meeting was called to order at 7:00 pm by Mayor Samuel A. Clark.

Present: Council Members: Lisa Lund, Tom Borglund, Warren Peters, Ray Lally

Absent: None

Employees: Paul Lampi (Bar Manager), Tom Johnson (Maintenance),
LuAnn Freiermuth (City Clerk-Treasurer)

Public: Steve Bridge

1. ADDITIONS OR CHANGES TO AGENDA

A. Additions to the agenda

Parks and Recreation:

- a. Approval to look at loan options for completing the playground.
- b. Christie Eliason requesting use of the pavilion 1 night per week (Monday) to hold a Zumba class from 5:30-6:30 at a cost of \$10.

**Motion by Peters, seconded by Lally to approve the agenda with noted changes.
Motion carried unanimously.**

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for September (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals for August: \$650.20
- G. Treasurer's monthly report
- H. Approval of Jenny Clark payroll
- I. Approval of LuAnn Freiermuth to apply for Notary

Move H under Consent Agenda (Approval of Jenny Clark payroll) to a separate discussion.

Motion made by Lally, seconded by Peters to approve the Consent Agenda with noted changes. Motion carried unanimously.

Letter H- Approval of Jenny Clark Payroll for July

City clerk e-mailed attorney Frank Yetka in regard to paying Jenny Clark for services rendered after her resignation date of July 12. On July 8 Jenny sent out an e-mail to all council members and Mayor Clark informing them that she would be willing to come in to do payroll on July 16. She was also willing to come in to do the reporting of sales tax, 941's, MN withholding, and PERA. Attorney Yetka responded, "Please indicate to the Council that I recommend that Jenny be paid for the work she did for the city."

Motion made by Peters, seconded by Lally to approve paying Jenny Clark's wage of \$130.22.

Yeas: Peters, Lally, Borglund

Nays: Lund

Motion carried.

5. WATER/SEWER/MAINTENANCE

A. Manager's Report by Tom Johnson.

- a. Ponds are drained for the season and in good condition.
- b. All septic systems being pumped.
- c. Beach and ballfield closed for the winter.
- d. Pavilion bathrooms are complete. Thank you to Ken Koivisto, Larry Debele, and Tom Johnson for their labor. Thank you also to the YOT Club and the Cardinal Quilters for their money donations toward this project.
- e. Council approved purchasing new heaters for the pavilion bathrooms.
- f. All hydrants have been flushed and winterized.
- g. A new battery was purchased for the city generator and it is now in operating condition.
- h. Keith Clark will replace culvert on Lake Street this week.
- i. Council approved Keith Clark to deliver gravel on Linda Smith's city street.
- j. Tom requested approval to attend a MN Rural Water conference on March 4-6. Tom will check on price.
- k. Council approved the city to provide an ice skating rink this winter.
- l. A new well pump is needed at City Hall. Tom received quotes from A & R from Sawyer and Brian Lind with McGregor Plumbing and Heating.

Motion made by Lally to hire McGregor Plumbing and Heating, seconded by Borglund.

Motion carried unanimously.

- m. Tom commented on the Swenson mound system not working efficiently. He contacted Frank Stuemke from MN Rural Water who suggested buying bacteria to help the system break down the waste. Tom will monitor the system for a month and then re-evaluate. The council will be notified if there is no change and the problem persists.
- n. The water tower has been cleaned. A new calibrated transducer needs to be purchased. Tom received quotes and the council approved this purchase.
- o. Tom received a quote from Tenvoorde Ford through MN Rural Water for a new city truck with snowplow.

Motion by Borglund, seconded by Lally to purchase a 2014 F-250 with snowplow.

Motion carried unanimously.

- p. Discussion on culvert on Bob Perkerwicz property not draining properly. This is the homeowner's responsibility, however, due to the increase in the amount of water that flows through the culvert he could contact the Tamarack Watershed or Big Sandy Lake Association or the DNR to get ideas on how to restore and remedy this.
- q. Project Status Report – JPJ Engineering. No new information.

6. LIQUOR STORE

A. Manager's Report by Paul Lampi.

- a. The band, "Stranded" on October 19 was a success.
- b. Upcoming Events:
 - Halloween-Free Jukebox Night, Thursday, Oct. 31.
 - Halloween Weekend – Trying to get a DJ – not finalized
 - November 9 -Dean Nyberg
 - November 16 – not finalized
- c. One bartender left employment so Leslie Wilson was called to fill in temporarily. Melissa Johnson has been hired as part-time bartender and Taire Shabiash has been hired as part-time custodian.
- d. Only 1 proposal for a new door was received. No action taken.
- e. Discussion on the Potato Run. Unlikely as the season is over.
- f. Tuesday Night Give-Away has been a success however interest has been dwindling so Paul is looking for something new or to re-start this after the first of the year.
- g. Liquor Store Promotion: If customer shows a membership card from any snowmobile club they can receive a \$1.00 discount on a pizza.
- h. Upcoming Dash for Cash by Carl Rippie.
- i. Discussion on when payroll checks can be picked up
- j. Discussion on stolen bucket from inside new cigarette receptacle.
- k. Employee meeting was held with discussion on cleaning, signs, restocking.
- l. LED bulbs to be installed in lights in cooler.
- m. Discussion on hiring bartenders. Bar manager was asked to interview those applicants who submitted their applications before the deadline and also those who submitted applications after the deadline. Attorney Yetka advised that we should hire 1 person from the applications that were on time, and then hire 1 more from the whole pool. Will advertise again for the bartender position with a deadline of November 3.
Motion made by Peters, seconded by Lally to post bartender position with November 3 deadline. Motion carried unanimously.
- n. Discussion on hiring temporary bartender. Discussion on closing procedure. Bar manager was asked to have someone close with the temporary person.
- o. Melissa Johnson has completed her Alcohol Training.
- p. Video Review Policy.
Motion made by Clark, seconded by Peters to approve the Security Camera Policy.
Yeas: Borglund, Peters, Lally, Clark
Nays: Lund
Motion carried.

7. PARKS AND RECREATION/PAVILION

- A. Steve Bridge presented information on playground equipment and pricing from Miracle Recreation. Two options were presented. Option 1 would require the city to obtain a loan to complete the project. Option 2 could be paid with cash. (\$65,000 cash from money already donated with the city funding the balance needed until further funds can be raised.)

Motion made by Borglund, seconded by Peters, to approve purchase of Option 2 with the city earmarking the remaining balance needed until further funds can be raised. Motion carried unanimously.

B. Discussion on FEMA badges. Steve Bridge will look into this.

C. Request from Christie Eliason to hold Zumba classes 1 night per week (Monday) from 5:30-6:30 at the pavilion for \$10. Council approved.

8. GENERAL CITY/HOUSING/HIGHWAY

A. Interim Ordinance/Moratorium on Businesses Dealing with Synthetic Drugs. A letter was received from city attorney, Frank Yetka, to consider an ordinance to temporarily prohibit such a business from moving into the city limits while the city considers adoption of a permanent zoning ordinance restricting such businesses. **Issue tabled.**

B. Resolution 13.7.17 Contract With A Councilmember for purchase of a 3-door cooler from Peters Home and Hardware.

Motion from Clark to amend the motion to purchase cooler from Warren Peters at the September 26, 2012 meeting to follow Resolution 13.7.17. Seconded by Lally. Motion carried unanimously.

C. Discussion on Referral for Proposals for city auditor and city attorney.

Motion by Peters, seconded by Borglund to obtain quotes for city auditor. Motion carried unanimously.

Motion by Clark, seconded by Borglund to obtain quotes for city attorney. Motion carried unanimously.

D. Discussion on direct deposit.

Motion by Lally, seconded by Borglund to approve direct deposit for all employees.

Yeas: Peters, Lally, Borglund, Clark

Nays: Lund

Motion carried.

E. Discussion on Local Board of Appeal and Equalization. **No action taken.** Carlton County will continue to act as governing body of the city to serve as the Local Board of Appeal and Equalization.

9. FIRE DEPARTMENT/AMBULANCE

A. Volunteer Fire Assistance matching grant award between the State of Minnesota and Cromwell Fire Department.

Motion by Lally, seconded by Lund to approve the grant contract. Motion carried unanimously.

10. CLERK/TREASURER

11. TRUSTEE'S NOTES

Lisa Lund: Who takes the notes from our meetings? Mayor Clark or LuAnn? The response was LuAnn.

Ray Lally:

Tom Borglund:

Warren Peters: Question on getting fire numbers for city residences. City clerk will look into details and prices.

12. MAYOR'S NOTES

Thank you to the YOT Club and the Cardinal Quilters for their donation toward the bathroom tile in the pavilion.

ADJOURN

Motion made by Lally, seconded by Peters to adjourn the meeting at 9:15 pm. Motion carried unanimously.

Mayor Samuel A. Clark

ATTEST:

LuAnn Freiermuth, City Clerk-Treasurer