

**CITY OF CROMWELL
REGULAR COUNCIL MEETING
CROMWELL PAVILION
WEDNESDAY, NOVEMBER 15, 2023**

A regular meeting of the City Council of the City of Cromwell was held on November 15, 2023 at the Cromwell Park Pavilion.

The meeting was called to order at 6:01 PM by Mayor Sharon Zelazny, followed by the Pledge of Allegiance.

Present at Roll Call: Mayor Sharon Zelazny, Council Members Lisa Irving, Ed Raisanen, and Alex French. Absent: Ray Lally.

Municipal Liquor Store Manager Krysta Konieska, City Engineer John Jamnick and City Clerk Elissa Wilson were also present as well as 3 guests.

Mayor Zelazny welcomed all in attendance.

There was a motion by Irving, seconded by French, to approve the agenda with the additions of 10.7, 10.8, and 11.3, motion carried by unanimous voice vote.

City engineer John Jamnick updated the council on the remaining USDA projects and the DNR grant projects.

Motion by French, seconded by Irving, to approve Resolution #23.11.15-2 authorizing the City of Cromwell to make application to and accept funds from the State of Minnesota's Local Road Improvement Program. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Motion by Raisanen, seconded by French, to approve Resolution #23.11.15-3 authorizing application for grant navigation support for the City of Cromwell. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Motion by Irving, seconded by Raisanen, to approve Resolution #23.11.15-4 authorizing the application to the Department of Employment and Economic Development was presented to apply for a grant to aid in costs related to updating the pavilion. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Motion by Irving, seconded by Raisanen, to approve the consent agenda which included the October 18, 2023 Regular Meeting Minutes and the Pavilion Calendar for November and December 2023. Motion carried by unanimous voice vote.

Motion by French, seconded by Raisanen to approve the attached financial report. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried

Mayor's Report included:

- A rental waiver for a Veteran's Day Program;
- A Pumping Station Issue;
- Cannabis Policy Update;
- Drug Take-Back Schedule;
- Restaurant Update;
- Ice Rink Grant Secured;
- Road Improvements Request; and
- Holiday/Seasonal Lights Meeting.

The Mayor updated the council on the Public Works Director Position.

Motion by Raisanen, seconded by French, to approve a thirty-day suspension for a Municipal Liquor Store patron. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Municipal Liquor Store Manager Report included:

- Holiday hours;
- A volunteer is needed for new year's inventory.

The council acknowledged for review the September 26, 2023 Joint Powers Minutes.

Earned Safe and Sick time was presented to the council and will be added to the December meeting for the second reading and approval.

Motion by Raisanen, seconded by Irving to Certify delinquent water and sewer accounts to Carlton County. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Motion by French, seconded by Irving, to approve Resolution #23.11.15-1 Voting Operations, Technology, Election Resources (VOTER) Account Agreement.
Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Motion by Irving, seconded by Raisanen, to approve investing \$100,000 from the municipal liquor store fund and \$50,000 from the sewer fund through Split Rock Investing in CD's.
Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

The council reviewed ordinance 9.2.08 certain animals regulated. It will be included in the December meeting for the second reading and approval.

Motion by Raisanen, seconded by French, to add Elissa Wilson to the city savings, checking and safe deposit accounts at Northview Bank account. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

Motion by Irving, seconded by Raisanen, to continue the full time employee health insurance of BCBS HSA Gold through Benefit Inovations for 2024, with price increases for the next year. Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried

Motion by Irving, seconded by Raisanen, to update the Full- time employee vacation accrual to the following:

<u>Years of Service</u>	<u>Annual Accrual</u>
1 year	40 hours
2-7 years	80 hours,
8-14 years	120 hours
15+ years	160 hours.

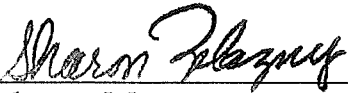
Roll call vote: Yes- Zelazny, Irving, Raisanen, French; No- None. Motion carried.

The council went into closed session at 7:03 PM for an employee evaluation of the Liquor Store Manager.

The meeting was reopened at 7:21 PM.

Following a successful evaluation, there was a motion by French, seconded by Raisanen, to approve the recommended salary increase for the Liquor Store Manager. Roll call vote: Yes – Irving, French, Raisanen, Zelazny; No – None. Motion carried.

Mayor Zelazny declared the meeting adjourned at 7:23 PM.



Sharon Zelazny, Mayor

Elissa Wilson, Clerk/Treasurer