**REGULAR COUNCIL MEETING**

**CROMWELL PAVILION**

**WEDNESDAY, MARCH 20, 2019**

A regular meeting of the City Council of the City of Cromwell was held on March 20, 2019 at 6:00 PM at the Cromwell Park Pavilion.

The meeting was called to order at 6 PM by Mayor Sharon Zelazny.

Pledge of Allegiance to the American Flag.

Roll Call

Present: Mayor Sharon Zelazny, Council Members Phil Lippo, Ray Lally, Josh King-Hage; absent: Artie Vigness.

Others: Krysta Konieska, Municipal Liquor Store Manager, Nikkie Johnson, Clerk/Treasurer, John Mattonen, JPJ City Engineer, Derick Frederickson and Josie Olson, MN Dot Project Managers.

Mayor Zelazny welcomed all in attendance.

**Motion by ­­­­­­­Lally, seconded by King-HagE, to approve the agenda as presented with the additions of: 7.4c Resolution 19.3.20.a to Contract with Express ATM Company for Services and Machine and for Liquor Store Manager to Make Cash Withdrawals from General fund to Stock Machine and 7.4.d authorize Liquor Store Manager Krysta Konieska for cash withdrawals from general fund for ATM. Motion carried by unanimous voice vote.**

Project Managers Derrek Frederickson and Josie Olson from MnDOT gave a presentation on the Final Layout for the Hwy 210 Project with a layout map and a timeline, requesting Municipal Consent for Final Layout. The Council reviewed the layout and discussed revisions and Municipal Responsibility. **Motion by Lally, seconded by King-HagE, to approve the signed layout presented by MnDOT with the requested changes. Roll call vote: YES - Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.**

**Motion by King-HagE , seconded by Lippo, to set a Project Public Hearing Date for May 15, 2019 at 6 PM. Roll call vote: YES - Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.**

**Motion by King-HagE, seconded by Lippo, to approve the consent agenda which included the minutes from the February 20, 2019 regular Council Meeting and the April 2019 Pavilion Calendar. Roll call vote: YES – Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.**

**Motion by Lally, seconded by King-HagE, to accept the attached financial reports. Roll call vote: YES - Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.**

Mayor’s Report:

* There was a letter from Cromwell Clinic regarding snow removal in front of the building and by the exits. They have opted to look for a provider who can meet their needs within their time requirements.
* The Mayor will be giving a presentation at the Cromwell Wright School on April 9th for the 3rd Grade Class.
* Big Sandy Watershed will be giving a presentation to the 4th Grade on May 6th, 2019.
* The League of Minnesota Cities will be having their annual training and workshops in June in Duluth for Council Members, Mayors and Clerks. All are encouraged to sign up.
* Council Member Josh King-HageE volunteered to work with the Mayor to discuss compensation, salaries and step structure and make recommendations at the next meeting.
* Due to the recent flooding in town of the Cromwell Clinic and the Pavilion, it was necessary to hire employees on an emergency basis to cover while Wastewater & Maintenance Supervisor Tom Johnson was out on medical leave of absence.
* The Mayor will be out of town from March 21st until March 31st. Council Member Ray Lally will be acting Mayor until Mayor Zelazny returns.

Maintenance Superintendent Report:

* Water/Wastewater Maintenance Supervisor Tom Johnson has received the 2019 Wastewater Treatment Facility Operation Award from the Minnesota Pollution Control Agency.

Municipal Liquor Store Manager Report:

**Motion by Lally, seconded by Lippo, to approve the one year suspension for the incident that occurred at the Municipal Liquor Store on February 23, 2019. Roll call vote: Yes - Lippo, King-HagE, Zelazny; No – None. Motion carried.**

**Motion by King-HagE, seconded by Lally, to approve Liquor Store Manager Krysta Konieska’s attendance at the 2019 MN Municipal Bar Association annual conference in April. Roll call vote: Yes - Lippo, King-HagE, Zelazny; No – None. Motion carried.**

**Motion by King-HagE, seconded by Lippo, to approve Resolution 19.3.20.a to Contract With Express ATM Company for Services and Machine and for the Liquor Store Manager to Make Cash withdrawals from General Fund to Stock Machine. Roll call vote: Yes - Lippo, King-HagE, Zelazny; No – None. Motion carried.**

**Motion by King-HagE, seconded by Lippo, to approve Liquor Store Manager to make cash withdrawals from Northview General Fund up to $4000.00 to stock the ATM machine. Roll call vote: Yes - Lippo, King-HagE, Zelazny; No – None. Motion carried.**

* The cement at the back door entrance/exit is heaving and causing a problem with the door opening and closing properly. It has been a problem and needs professional repair.
* A new bartender has been hired but there is still another position to be filled.
* Water quality at the liquor store is still an issue, Culligan is checking into it.
* There will be two pull tab reports for next month.

The requested Cromwell Wright Fire and Ambulance and Joint Powers Minutes were not made available.

JPJ Project Status Report:

* Suggested placing a stoop or foundation below the frost line at the Liquor Store to help alleviate the problem with the cement heaving, or put in frost resistant sand.
* Suggests televising the remainder of water/sewer line for 210 project past the bus sheds, and to decide what projects to include and where to seek funding.
* Will assist with other funding applications if and when applicable.
* Attend future meetings with MNDot, funding agencies, and other when scheduled.
* Assist with developing costs for City Utility Replacements.
* Received and reviewed MnDot Layout.
* Following discussions and review of costs with MnDot, will assist you with determining City scope of project.
* Assist with Lake Hill Drive when requested.

**Motion by Lally, seconded by King-HagE, to approve the annual LMCIT Tort Waiver. Roll call vote: YES - Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.**

**Motion by Lally, seconded by King-HagE, to approve Resolution 19.3.20 Requesting Comprehensive Road and Transit Funding. Roll call vote: YES - Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.**

**Motion by Zelazny, seconded by King-HagE, to acknowledge and commend: Sno-Gophers Snowmobile Club for providing excellent well-groomed area trails and the Cromwell Wright Boys Basketball Team for becoming the 2019 Polar League Champions, Section 5A Champions and State Participants. Motion carried by unanimous vote.**

**Mayor Zelazny declared the meeting adjourned at 7:26 PM**.

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Nicole Johnson – Clerk

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Sharon Zelazny - Mayor