

**CITY OF CROMWELL
REGULAR COUNCIL MEETING
CROMWELL PAVILION
WEDNESDAY, JUNE 21, 2023**

A regular meeting of the City Council of the City of Cromwell was held on June 21, 2023 at the Cromwell Park Pavilion.

The meeting was called to order at 6:00 PM by Mayor Sharon Zelazny, followed by the Pledge of Allegiance.

Present at Roll Call: Mayor Sharon Zelazny, Council Members Lisa Irving, Ray Lally, Ed Raisanen and Alex French.

Municipal Liquor Store Manager Krysta Konieska and two guests were also present.

Mayor Zelazny welcomed all in attendance. She introduced the new clerk, Tammy Onstad, who will be officially hired after her probationary period in 120 days.

There was a motion by Lally, seconded by Raisanen, to approve the agenda as presented. Motion carried by unanimous voice vote.

There was a motion by Lally, seconded by Irving, to approve the consent agenda which included: Approval of May 17, 2023 Regular Meeting Minutes and the Pavilion Calendar for April 2023 and May 2023. Motion carried by unanimous voice vote.

There was a motion by French, seconded by Raisanen, to accept the attached financial report. Roll call vote: Yes - Lally, Irving, French Raisanen, Zelazny; No – None. Motion carried.

Mayor Zelazny updated the council on:

- Update on the Old Peter's Hardware Building
- An invitation to potential new business
- Promotional product and Resident Guide to be included in CACC Welcome Baskets
- Contamination sample drilling in the north alley update
- Update on new funding for Cromwell following legislative session
- Update on the Lundin building

Maintenance Superintendent:

We are still looking for someone to replace Tom Johnson. In the interim, Bill Zelazny, Rocky Youngberg and Tom Ochocki will be doing many of the maintenance duties.

Motion by Lally, seconded by Raisanen, to authorize Advance Utilities Solutions for water and sewer reporting. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No - None. Motion carried

Motion by Lally, seconded by Raisanen, to authorize the purchase of boat, motor and refrigerator for \$500 from Tom Johnson for the city. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried

Motion by Lally, seconded by Raisanen, to approve the quote from Quality Flow. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Motion by Lally, seconded by Raisanen, to authorize the purchase of a 2023 Midsota Dump Trailer from Pine River Sales. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried

Motion by Lally, seconded by Raisanen, to authorize the updated Municipal Liquor Store Standard Operation Policy and Procedure Manual. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

April 25, 2023 Minutes for the Joint Powers meeting were available for review.

Motion by Lally, seconded by Raisanen, to approve disbursement No. 6/payment No. 5 to Utility Systems of America and JPJ as part of the USDA grant. Roll call vote: Yes -Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried

Motion by Lally, seconded by Raisanen, to approve Change Order #3 for a timeline change for Utility Systems of America. Roll call vote: Yes, Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Motion by Lally, seconded by Raisanen, to approve the amendment for a deadline extension for our DNR Grant for the toilet building at the city park. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried

Motion by Lally, seconded by Raisanen, to accept the bid from Iron Range Plumbing/Heating for the toilet building. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Motion by Lally, seconded by Raisanen, to accept the bid from Parsons Electric for the toilet building. Roll call vote: Yes, Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Motion by Lally, seconded by Raisanen, to accept Utility Systems Pay Estimate No. 4. Roll call vote: Yes, Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

The council considered an email from Superintendent Libbon regarding the sale and use of marijuana in Cromwell. It was decided that legalized marijuana is too new and more information is needed before any actions can be made.

Motion by Lally, seconded by Raisanen, to delete Savannah Casperson and add Tammy Onstad on our Northview Bank accounts. The verbiage will remain the same except for the name change, and will include the savings, checking and safe deposit box. Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Proposal

Motion by Lally, seconded by Raisanen, to approve the salary proposal for Municipal Manager of the liquor store that was reviewed by French and Zelazny. Roll call vote: Yes, Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Motion by Lally, second by Raisanen, to acknowledge Tom Johnson for his commitment to the City of Cromwell in his position as Water/Waste Water/Maintenance Director.
Roll call vote: Yes - Lally, Raisanen, Irving, French, Zelazny. No – None. Motion carried.

Mayor Zelazny declared the meeting adjourned at 7:40 PM.

Sharon Zelazny

Sharon Zelazny, Mayor

Tammy Onstad

Tammy Onstad, Clerk/Treasurer