

**REGULAR COUNCIL MEETING
CROMWELL PAVILION
WEDNESDAY, JUNE 19, 2019**

A Regular Meeting of the City Council of the City of Cromwell was held on June 19, 2019 at 6:13 PM at the Cromwell Park Pavilion.

The meeting was called to order at 6:13 PM by Mayor Sharon Zelazny.

Pledge of Allegiance to the American Flag.

Roll Call

Present: Mayor Sharon Zelazny, Council Members Phil Lippo, Ray Lally, Josh King-HagE, Artie Vigness.

Mayor Zelazny welcomed all in attendance.

Others: John Mattonen, JPJ Engineering, Krysta Konieska, Liquor Store Manager, Tom Johnson, Maintenance Supervisor, Nikkie Johnson, Clerk/Treasurer.

Motion by Lally, seconded by Vigness, to approve the agenda with the subtraction of item 9.3: Adopting a records retention schedule as there is one in place. Motion carried by unanimous voice vote.

Motion by Vigness, seconded by King-HagE, to approve the consent agenda which included the minutes from the May 15, 2019 Regular Council Meeting, the July 2019 Pavilion Calendar, the \$600 Dollar Grant from Lake Country Power for the Park Drainage Project and the \$150 Donation from Northern Pine Riders for the Park Drainage Project. Roll call vote: YES – Vigness, Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

Motion by Lally, seconded by Lippo, to accept the attached financial reports. Roll call vote: YES - Vigness, Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

The Council acknowledged the following correspondence:

Letter of Engagement from Hoffman, Phillip & Knutson, Auditor and League of MN Cities dues increase.

Mayor's Report:

- The Legislature raised our Local Government Aid (LGA) for 2020 to 27,792. This is a 1,600 dollar increase from 2019.

- On June 26 through 28, 2019 Mayor Zelazny and Clerk/Treasurer Nikkie Johnson will be attending a conference through the League of MN Cities in Duluth.
- The Tamarack Watershed Group is once again treating the Public Access weeds on North Island Lake.
- The DNR Grant Committee traveled to Floodwood to visit their Riverwalk went.
- The audit is underway and the initial meeting went well.
- The Mayor informed the Council that because of a conflict between a paid Pavilion renter and a waived rental fee renter, she reimbursed half of the rental fee to the paying renter. The Annual Pavilion Contract for waived renters states "The City must give first choice to those renters who are paying a rental fee for their use of the building. What this means is that if your group has something scheduled and a paying renter requests to use the building the day of your event, 30 days or more in advance, your group will be asked to reschedule your event to another date that is available".

Councilmember Lippo reported:

- He has had complaints that there are two undeveloped properties in town that are in need of lawn maintenance. Other members had received the same complaint.

Maintenance Superintendent's Report:

- The ponds are drained and the weeds are trimmed.
- He has had complaints from people in town about the snowflake banners on the poles but The City doesn't want to order new banners until the Hwy 210 Project and we get new lights.
- The siren is ready for the electrician.
- The dirt by the Clinic is for landscaping and flood control.
- Don Nyberg brushed by the City sign and pulled a stump. A thank-you was sent to him.
- School Project: The waterline is all hooked up and working well.
- The City lawnmowers are maintained and working well.
- The flagpole in the park has to be dug with a posthole digger and filled in the rock to fix the leaning.

Cromwell Wright Area Fire District Joint Powers minutes were reviewed. Minutes were not available from Cromwell Wright Fire Department as there was not a meeting. They will provide minutes when they become available next month.

A letter from Cromwell Wright Area Fire District's Chairperson Steve Risacher regarding the Fire District Taxing Bill was reviewed.

JPJ Status Report:

- Will attend MnDOT meeting.
- Will assist with funding applications.
- Will attend future meetings with MnDOT, funding agencies and others when scheduled.
- Need Results of sewer televising when complete.
- Following discussions and review of costs with MnDOT, will assist with determining City scope of project.
- Will begin development of preliminary Engineering Report upon authorization of project.
- Will assist with Lake Hill Drive when requested.
- Completed topographical survey.
- Will review park area drainage.

John Mattinen of JPJ Engineering provided a Preliminary Engineering Report for City utility improvements to be completed in conjunction with the Hwy 210 Project and the cost to the City after USDA Funding has been secured. He will be available to discuss further plans and development/layout at the July meeting.

Motion by Lippo, seconded by Vigness, to authorize payment to JPJ Engineering for the Project Status Report fee at a cost of \$6000.00. Roll call vote: YES - Vigness, Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

Mayor Zelazny gave an update on the Highway 210 Project. The light estimates were very high and funding will need to be obtained in order to obtain lighting. Josie Olson from MnDot brought a Public Relations person from her office to help with press releases to the public. There is a Hwy 210 Design Meeting scheduled on July 9th.

New Business

Motion by Lally, seconded by King-HagE, to approve waiving the Pavilion rental fee for Carlton County 4-H Youth Development program on July 31, 2019 and to sign the University of MN addendum (Hold Harmless Agreement) as they are the regents of this 4H group for the one time usage of the Pavilion. Roll call vote: YES - Vigness, Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

Motion by Vigness, seconded by Lippo, to approve transferring \$29,000 dollars from the Liquor Store fund into the General fund in small increments (monthly installments) of \$4000 beginning in June, 2019 through December 2019 and advertise that the Liquor Store is helping to support the City. Roll call vote: YES - Vigness, Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

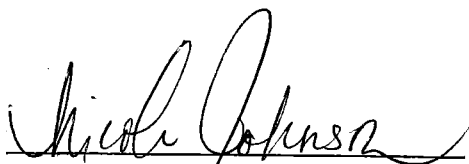
Motion by King-HagE, seconded by Lally, to acknowledge and commend: Cromwell Wright Valedictorian Everett Lind and Salutatorian Madisyn Anderson. Motion carried by unanimous vote.

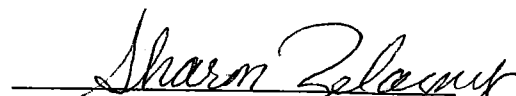
Mayor Zelazny closed the Regular Council meeting at 6:51 PM to discuss a personnel issue.

Mayor Zelazny reopened the Regular Council Meeting at 7:11 PM.

Motion by Lippo, seconded by Vigness, to accept the resignation of Kathy Olson, effective immediately. Roll call vote: YES – Vigness, Lally, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

Mayor Zelazny declared the meeting adjourned at 7:15 PM.


Nicole Johnson – Clerk


Sharon Zelazny - Mayor