

**CITY OF CROMWELL
REGULAR COUNCIL MEETING
CROMWELL PAVILION
WEDNESDAY, June 15, 2022**

A regular meeting of the City Council of the City of Cromwell was held on June 15, 2022 at the Cromwell Park Pavilion.

The meeting was called to order at 6:00 PM by Mayor Sharon Zelazny, followed by the Pledge of Allegiance.

Present at Roll Call: Mayor Sharon Zelazny, Council Members Lisa Irving, Ray Lally, Ed Raisanen and Alex French. Also present were City Engineer John Jamnick, City Auditor Crystelle Phillip, Maintenance Supervisor Tom Johnson, City Clerk Gwendolyn H. Koecher and two guests.

Mayor Zelazny welcomed all in attendance.

There was a motion by Lally, seconded by Irving, to approve the agenda as presented. Motion carried by unanimous voice vote.

Motion by Lally, seconded by Raisanen to approve a Public Hearing for parcel 17-170-0140 to be held on July 20, 2022 at 6:00PM to consider a request from Chris and Alisha Soderbloom, Soderbloom Properties, for subdividing an existing tract of land where the proposed Medial Building is located. Roll call vote: YES - Lally, Raisanen, French, Irving, Zelazny; NO - none. Motion carried.

Motion by Raisanen, seconded by French to approve a Public Hearing for parcel 17-170-0130 to be held on July 20, 2022 following the public hearing for parcel 17-170-0140 to consider a request from Chris and Alisha Soderbloom, Soderbloom Properties, for subdividing an existing tract of land used for the 30 unit townhouses. Roll call vote: YES - Lally, Raisanen, French, Irving, Zelazny; NO - none. Motion carried.

Motion by Irving, seconded by Raisanen to approve a Public Hearing for parcel 17-170-0130 to be held on July 20, 2022 following the public hearing parcel 17-170-0130 to consider a request from Chris and Alisha Soderbloom, Soderbloom Properties, for subdividing an existing tract of land for private recreation. Roll call vote: YES - Lally, Raisanen, French, Irving, Zelazny; NO - none. Motion carried.

There was a motion by Lally, seconded by Irving, to approve the consent agenda which included: Approval of May 18, 2022 Regular Meeting Minutes; Pavilion Calendar: June 2022 & July 2022. Motion carried by unanimous voice vote.

Motion by Raisanen, seconded by French, to approve the attached financial report, including the April and May 2022 Cash Control Statements. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

City Auditor Crystelle Philipp from Hoffman, Philipp & Martell, PLLC presented a favorable final 2021 audit review. Motion by Irving, seconded by Raisanen to approve the 2021 financial audit as

presented. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

City Engineer John Jamnick updated the council on the Utilities being pursued under USDA plus resurfacing the North Alley. That bid opening was scheduled for May 17, 2022. Bids were then reviewed by USDA. Due to financial constraints and the uncertain timeline, the North Alley was not brought forward at this time for consideration.

Motion by Lally, seconded by French, to approve the attached bid recommendations by JPJ and USDA. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

The Council acknowledged the project cost update as of June 7, 2022 prepared by JPJ.

Motion by Irving, seconded by Lally, to approve the attached bid recommendations by JPJ minus the paving of the West Parking Lot. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

The Council acknowledged the following correspondence:

- Carlton County Zoning and Environmental Services – Administrative Subdivision
- Carlton County Notice of Interim Ordinance
- MN State Demographic Center – Cromwell Population and Number of Households
- The Deputy Secretary of the Treasury – SLFRF funds
- Minnesota Frontline Workers
- LMC Dues Increase
- Lake Country Power – Capital Credit Allocation
- Hoffman, Phillip & Knutson, Letter of Engagement - Auditor

Mayor Zelazny updated the council on:

- Clerk Gwendolyn H. Koecher will be attending Election Training July 20, 2022.
- The upcoming League of MN Cities Conference in Duluth.
- The need for a new stove at the Pavilion.
- A culvert needing replacement on Lake Hill Dr.
- The Mayor serving on the School Referendum/Facility Task Force Committee.

Motion by Lally, seconded by Raisanen, to approve the City Clerk to attend 2022 Clerks Academy – LMC in September 2022. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

City Clerk Gwendolyn H. Koecher reviewed with the City Council how to point out SPAM emails and what to look for and how to verify emails.

Motion by Zelazny, seconded by Lally, to approve membership renewal with MN Association of Small Cities. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

Motion by Irving, seconded by Raisanen, to approve 38 hours for COVID-19 pay for City employee. Roll call vote: YES: Irving, Zelazny, Lally and Raisanen. NO: none. Motion carried.

Councilor Irving brought up concerns about the lack of maintenance on the detour of Krogh Road and a reminder of Talon Metal Meeting 5PM-7PM, Thursday June 16, 2022.

Councilor Lally expressed his gratitude to Mayor Sharon Zelazny for all of her hard work for the City of Cromwell.

The Maintenance Superintendent Johnson's report included:

- Ponds drained.
- Beach and Ball field setup.
- Ready for 210/73 project to begin.

Municipal Liquor Store report included:

Motion by Zelazny, seconded by Raisanen, to approve the 30 day suspension of the Municipal Liquor Store patron involved in an incident. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen; NO: none. Motion carried.

- Full-time lead bartender position; the Council benched discussion until July meeting.

Motion by Lally, seconded by French to approve the purchase of new bar stools for the Cromwell Municipal Liquor Store. Roll call vote: YES: French, Irving, Zelazny, Lally and Raisanen; NO: none. Motion carried.

The March 22, 2022 Joint Powers minutes were available for review.

Motion by Lisa, seconded by Raisanen, to approve the building permit for Thomas W. Heikkila; addition on a garage. Roll call vote: YES - Lally, Raisanen, French, Irving, Zelazny; NO - none. Motion carried.

There was a motion by Lally, seconded by Raisanen, to approve the SCI utility permit to provide broadband within city limits. Roll call vote: YES - Lally, Raisanen, French, Irving, Zelazny; NO - none. Motion carried.

Council reviewed the 2022 Election Calendar.

Mayor Zelazny declared the meeting adjourned at 8:44 PM.

Sharon Zelazny, Mayor

Gwendolyn H. Koecher, City Clerk/Treasurer