

**REGULAR COUNCIL MEETING
CROMWELL PAVILION
WEDNESDAY, JULY 18, 2018**

A regular meeting of the City Council of the City of Cromwell was held on July 18, 2018 at 6:00 PM at the Cromwell Park Pavilion.

The meeting was called to order at 6:00 PM by Mayor Sharon Zelazny.

Pledge of Allegiance to the American Flag.

Roll Call: Mayor Sharon Zelazny, Council Members Phil Lippo, Ray Lally, Josh King-HagE, Artie Vigness.

Others: Colleen Hoffman, Hoffman Philipp & Knutson, PLLC, Cromwell Wright FD Fire Chief – Lucas Goodin, Cromwell Wright FD Chief Training Officer – Mike Peterson, Residents and Business Owners of Cromwell.

Mayor Zelazny welcomed all in attendance.

Motion by Vigness, seconded by Lally, to approve the agenda as presented. Motion carried by unanimous voice vote.

There was a discussion about the possible Country Inn Live Burn as requested by the new owner. Fire Chief Lucas Goodin and Chief Training Officer Mike Peterson were on hand to answer questions from the City's residents and business owners. Chief Training Officer Mike Peterson presented a slide show presentation on the training benefits this live burn would give the Cromwell Wright Fire Department, however he did tell residents, business owners and City Council that if there was opposition to the burning of the restaurant, the Fire Department would not burn it. Business owners and residents in attendance expressed their concerns, which included: smoke damage to the inside and outside of homes and nearby businesses, air pollution, financial responsibility for damages, pollution run-off into the storm drains, business impact during the burn, traffic impact, clean up afterwards, propane tanks in the nearby vicinity and winds switching direction. Fire Chief Lucas Goodin stated there were many factors to consider before the live burn would take place, such as obtaining a DNR permit, inspection, approval and weather. He assured the business owners and residents that safety precautions would be in place such as a safety perimeter, mutual aid, firetrucks stationed outside the businesses and homes that are closest and insurance for damages. The new owner of the building, Derek Nyberg, also spoke, asking residents and business owners to consider the positive impact a new business will have on the community and the costs associated with tearing the restaurant down vs. a live burn which the owner states will be much less expensive.

Mayor Zelazny explained that the City Council had no authority over the live burn. Council members expressed individual opinions but no vote was taken.

Motion by Vigness, seconded by King-HagE, to approve the consent agenda with the June 20, 2018 regular meeting minutes and August, 2018 Pavilion calendar. Roll call: Lally, Lippo, King-HagE, Vigness, Zelazny - Yes. No – None. Motion carried.

Financial Audit Review by City Auditor Colleen Hoffman from Hoffman, Philipp and Knutson stating the City was financially healthy. **Motion to accept the 2017 financial audit by Lally, and seconded by King-HagE. Roll call: Vigness, King-HagE, Lippo, Zelazny, Lally – Yes. No- None. Motion carried.**

Motion by Lippo, seconded by King Hag-E to accept the attached financial reports. Roll call: Lally, Lippo, King-HagE, Vigness, Zelazny - Yes. No – None. Motion carried.

Mayor Zelazny reported that there are now two new pop machines in place at the Pavilion.

City Council Member Ray Lally would like the City Council to consider a way to make it easier to hear what is going on during the City Council meetings, perhaps a device of some sort.

City Council Member Art Vigness reported that he believed there would be many people in attendance at the Hwy 210 MN Dot Meeting on July 24, 2018. He felt there would be a lot of opposition to the proposed round-about.

Maintenance Superintendent Tom Johnson reported on:
A new 10 year McGuire Iron Service Contract. Tom recommends approving the agreement to lock in the rate of \$1,650 dollars for cleaning and servicing of the water tower every four years. (2018, 2022 and 2026). **Motion by Vigness, seconded by Lally to accept the McGuire Iron Service Contract. Roll call: Lally, Lippo, King-HagE, Vigness, Zelazny - Yes. No – None. Motion carried.**

The air conditioner has been installed in the Mayor's office at City Hall.

The gravel repairs to Swenson Road are complete. Gravel has been hauled to make repairs to Lake Hill Drive. Tom recommends repairs to Markuson Road next year pending a city limit boundary review.

There are rocks blocking the lift station on Lippo Lane – he is working on a solution to fix the issue.

Municipal Liquor Store Manager, Krysta Konieska, reported on: Silent Knight Alarm Company quoted another price that was \$500 dollars less expensive than the first quote. Northern Pine Riders will donate \$1000 towards the cost of the alarm system as well. Liquor Store Manager Konieska reported she will call Silent Knight tomorrow to accept their quote and get the system installed.

Liquor Store Manager Konieska reported there are a couple of picnic tables on the patio that are in a state of disrepair and she would like to replace them with new tables and chairs. She checked at Ace Hardware and found a set at \$264 for a table and 4 chairs. She would like approval to purchase 3 of these sets. There was a discussion and it was decided to wait and see if the sets go on sale later in the season.

She would like to train an employee to do deposits as her back-up. There was a discussion and the Council advised Liquor Store Manager Konieska that this is a manager's decision, but the information should be kept on file at the Clerk's office.

A calendar of upcoming events was provided.

The Joint Powers and Fire Department meeting minutes were available for review.

JPJ Engineering:

- Assist with Hwy 210 improvements
- Attend future meetings when scheduled and continue to assist the City.
- Continue planning with the City, utility replacements and other improvements in the vicinity
- Assist with various zoning requests
- Develop costs to design drainage in the park and pavilion area
- Assist with Lake Hill Drive when requested
- Update on Dollar General contractors preparing to work on construction

Election filing is open between July 31, 2018 and August 14, 2018. There is a \$2.00 filing fee. Affidavit of Candidacy is available at the Clerk's Office, City Hall.

The changes to the new Pavilion rental policy were reviewed. **A motion was made by King-HagE, seconded by Lippo to approve the new, attached Pavilion rental policy. Roll call: Lally, Lippo, King-HagE, Vigness, Zelazny – Yes. No – None. Motion carried.**

Mike Peterson, Chief Training Officer for Cromwell Wright Fire District provided City Council with information concerning Relief Association Bylaws and updated the Board on the financial responsibility of the Cromwell Wright Fire District and the Articles of Amendment of the Articles of Incorporation of the Cromwell Wright Relief Association.

Until they are their own entity, the City of Cromwell needs to approve their Bylaws updates. **There was a motion made by Vigness and Seconded by King-HagE to approve the Relief Association Bylaws Updates. Roll call: Lally, Lippo, King-HagE, Vigness, Zelazny - Yes. No – None. Motion carried.**

Mike Peterson, Chief Training Officer for Cromwell Wright Fire District stated he would need to re-address yearly contributions for active fire fighters when the information becomes available to him.

There was a citizen suggestion that the City's webpage should be updated.

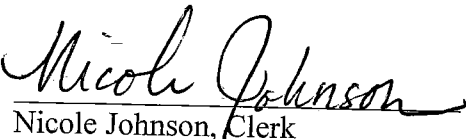
There was a request by Dustin Homstad to update a previous building permit to extend the garage by 20 ft. **A motion to approve the building permit #052015-1 update was made by Lippo and seconded by Lally. Roll call: Lally, Lippo, King-HagE, Vigness, Zelazny – Yes: No-None. Motion carried.**

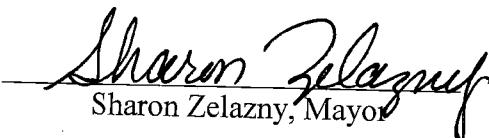
Motion by Lally, seconded by Vigness, to acknowledge and commend Jen and Greg Anderson for their hard work and the success of the Kaleb Anderson Memorial Project. Motion carried. Motion carried by unanimous voice vote.

Tom Johnson has completed his 13th year as the City's Water/Wastewater/Maintenance person. He received excellent recommendations for his dependability and great appreciation for all that he does, from the Council and Mayor. **A motion was made by Lally and seconded by King-HagE to approve a step increase of for Tom Johnson, effective on his date of service – July 25, as set up on the Compensation Step Structure. Roll Call: Lally, King-HagE, Vigness, Zelazny – Yes. No – None. Motion carried.**

Zelazny closed the regular meeting at 8:15 PM and opened a closed meeting to discuss personnel issues with Liquor Store Manager Krysta Konieska.

Zelazny re-opened the regular meeting and adjourned it at 8:46 PM.


Nicole Johnson, Clerk


Sharon Zelazny, Mayor