

**CITY OF CROMWELL  
REGULAR COUNCIL MEETING  
Cromwell Pavilion  
Wednesday, December 15, 2021  
6:00 PM**

A regular meeting of the City Council of the City of Cromwell was held on December 15, 2021 at 6:00 PM at the Cromwell Park Pavilion.

The meeting was called to order at 6:04 PM by Mayor Sharon Zelazny, followed by the Pledge of Allegiance.

Clerk Koecher administered the Oath of Office to Councilmember Alex French and the Council welcomed Alex.

Present at roll call: Mayor Sharon Zelazny, Council Members Ray Lally, Ed Raisanen and Alex French. Also present were Municipal Liquor Store Manager Krysta Konieska and City Clerk Gwendolyn Koecher. Absent: Lisa Irving.

Mayor Zelazny welcomed all in attendance.

Motion by Lally, seconded by Raisanen, to approve the agenda. Motion carried by unanimous voice vote.

Motion by Lally, seconded by Raisanen to approve the consent agenda which included approval of the November 17, 2021 Regular Meeting Minutes, the Pavilion Calendar, and a \$700 donation from Northern Pine Riders to the Municipal Liquor Store for a popcorn machine and stand. Motion carried by unanimous voice vote.

Motion by Lally, seconded by French, to approve the attached receipts and disbursements financial report for November 2021. Roll call vote: YES: Raisanen, Lally, French and Zelazny. NO: None. Motion carried.

The council reviewed the following correspondence: Carlton County Economic Development.

Mayor Zelazny Report:

Motion by Zelazny, seconded by Lally, to approve hiring Debra Anderson on an “as needed” basis for the City Clerk position. Roll call vote: YES: French, Raisanen, Lally, and Zelazny. NO: None. Motion carried.

Motion by Lally, seconded by Raisanen, to approve 50 hours for COVID-19 pay for City employee. Roll call vote: YES: Raisanen, Lally, Zelazny and French. NO: none. Motion carried.

Mayor Zelazny also updated the council on the consideration at the January 2022 meeting of possible meeting pay for outside meetings for council members and a City Land Use Plan meeting.

Joint Powers – Ambulance – Fire Department update.  
Community Land Use planning meeting mid-January.

Council Member Raisanen questioned the items in Café parking lot, Mayor Zelazny informed Council that KGM must be using the space for Hwy 210 project items.

Motion by Lally, seconded by Raisanen, to approve Tri-State Coatings for a \$5000 repair to the inlet pipe on the water tower. Roll call vote: YES: Raisanen, Lally, Zelazny and French. NO: None. Motion carried.

Motion by Lally, seconded by French, to approve Maintenance Supervisor Tom Johnson to attend Maintaining Onsite Systems License per requirement with MPCA. Roll call vote: YES: Raisanen, Lally, Zelazny and French. NO: none. Motion carried

The Pavilion Park Overhead Lighting has been updated.

Municipal Liquor Store Manager Konieska reported on:

- 1<sup>st</sup> of year activation for new POS System.
- Customer Appreciation is set for December 18.
- New UV Light.
- Updated Winter Lighting in Patio.
- Christmas Eve hours, Close at 7pm.
- Christmas Day and New Year’s Day CLOSED.
- 1pm Audit of Liquor Store New Year’s Day. Mayor Zelazny volunteered to work with Manager.

The Council reviewed an email from Brett Repulski, USDA, explaining the timeline for upcoming payments.

A Mixer update was given.

Mayor Zelazny gave a Pavilion Park update.

Mayor Zelazny gave a LLP Grant – Multi-Use Path and TIF update.

Motion by Raisanen, seconded by Lally, to accept the CTC – Broadband quote for City Buildings. Roll call vote: YES: Lally, Raisanen, French and Zelazny. NO: None. Motion carried.

Motion by Raisanen, seconded by Lally, to accept CTC City – Wide Engineering Proposal for a city-wide engineering study to bring broadband to the City of Cromwell. Roll call vote: YES: Lally, Raisanen, French and Zelazny. NO: None. Motion carried.

Motion by Raisanen, seconded by Lally, to approve finalizing the 3% increase of Property Tax Levy of \$137,703 for 2022 which reflects a 2.5% increase from 2021. Roll call vote: YES: French, Zelazny, Lally and Raisanen. NO: none. Motion carried.

Motion by Lally, seconded by French, to approve the building permit for Jessica Halek for a new fence install. Roll call vote: YES: French, Lally, Raisanen, and Zelazny. NO: None. Motion carried.

Motion by Raisanen, seconded by Lally, to approve the building permit for ATC/T mobile tower update. Roll call vote: YES: French, Lally, Raisanen, Zelazny. NO: None. Motion carried.

Motion by French, seconded by Raisanen, to approve Resolution NO. 21.12.15. A RESOLUTION TO ACCEPT THE REDISTRIBUTION OF UNREQUESTED CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT. Roll call vote: YES: French, Lally, Raisanen, and Zelazny. NO: None. Motion carried.

Motion by Raisanen, seconded by Lally, to approve the starting wage for non-full time employees to \$11 per hour January 01, 2022. Roll call vote: YES: French, Zelazny, Lally and Raisanen. NO: none. Motion carried

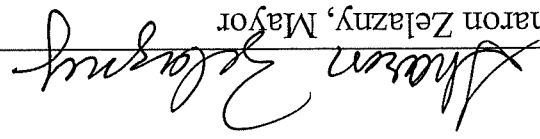
After considering the increase of approximately 9% to the Employee Health Insurance there was a motion by Lally, seconded by French, to approve the City Contribution to Full-time Employee Health Insurance to \$727,00. Roll call vote: YES: French, Zelazny, Lally and Raisanen. NO: none. Motion carried

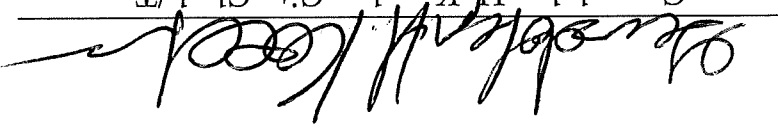
Close Regular Meeting at 7:11 PM for Employee evaluation.

City Clerk/Treasurer Annual Evaluation.

Reopen Regular Meeting at 7:19 PM

The meeting was adjourned at 7:19 PM.

  
Sharon Zelazny, Mayor

  
Gwendolyn H. Koecher City Clerk/Treasurer