

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
December 18, 2013 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on December 18, 2013 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:03 pm by Mayor Samuel A. Clark.

Present: Mayor: Samuel Clark
Council Members: Lisa Lund, Ray Lally, Warren Peters. Tom Borglund

Absent: None

Employees: Paul Lampi (Bar Manager), LuAnn Freiermuth (City Clerk-Treasurer)

Others

Present: John Mattonen, JPJ Engineering

Public: Steve Bridge

1. ADDITIONS OR CHANGES TO AGENDA

Under General add D – Transfer \$80,000 from liquor fund to general fund.

Under Parks add B – Playground

Motion by Lally to approve the Agenda with additions, seconded by Lund. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

NEW BUSINESS

Following the December 18 regular council meeting the Cromwell Economic Development Corporation committee will hold a meeting.

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for October (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals for September \$1419.40
- G. Treasurer's Monthly Report

Motion by Peters, seconded by Lally to approve the consent agenda. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- a. New truck to arrive December 23.
- b. Transducer has arrived. Will be installed shortly as weather permits.

B. Project Status Report from John Mattonen.

- a. Looking into exterior water tower drain valve options.
- b. MnDOT proposes to stripe a No Passing Zone on TH 210 east of TH 73 during the next striping project

6. LIQUOR STORE

A. Manager's Report by Paul Lampi.

- a. Shop and Wine on December 14 had a decent turnout with 7 vendors participating. Have some new ideas for next year to promote a larger turnout.
- b. December 24, Christmas Eve, close at 6 pm
- c. December 25, Christmas Day, closed
- d. New Year's Eve, DJ Dean Nyberg, 8-12 pm
- e. Bar is decorated for Christmas.
- f. Dash for Cash has started with 24 bars participating. Every Sunday night for the next 10 weeks a drawing will be held for a \$25 Bar Bucks gift certificate at each participating bar.
- g. New Year's Day, open at noon.
- h. Inventory to be conducted on January 2. Bar will open at noon.
- i. Brent Vigness and Raenese Jokimaki have earned their 1040 hours of employment. Manager Lampi recommended the next step raise for each of them.
Motion made by Borglund to approve the next step increase in wages for Vigness and Jokimaki, seconded by Lally. Motion carried unanimously.
- j. Discussion on bartenders. Melissa Johnson and Courtney Kruse both have completed their liquor training.
- k. Brandi Peterson has been hired as part-time custodian.
- l. Employee Meeting: Discussed upcoming events, scheduling and training. Working on details for a "Casino Night" with proceeds going toward a charity. Will schedule this in January or February.

7. PARKS AND RECREATION/PAVILION

A. Request by Jessica Collman for the Save a Boob fishing contest dinner and dance on February 22, that the city provide the insurance needed for this event. City clerk will check with the City's insurance carrier to see if our standard coverage will be enough. If a separate rider is necessary it will be up to the event organizers to provide additional insurance.

B. Steve Bridge and Jennifer Anderson toured Landscape Structures in Delano, MN, a company that makes playground equipment. They would like to purchase playground equipment from this company rather than Miracle Recreation as stated at the October council meeting. This is a Minnesota based company, employee owned, with high quality playground equipment at a lower price. Installation will be done by volunteers with a supervisor from Landscape Structures in the spring.

Rescind the motion made on October 23, 2013 by Borglund and seconded by Peters to approve the purchase of Option 2 with Miracle Recreation with the city earmarking the remaining balance needed until further funds can be raised.

Discussion on purchasing playground equipment from Landscape Structures and keeping \$12,500 from Cromwell Economic Development Corp earmarked for playground equipment.

8. GENERAL CITY/HOUSING/HIGHWAY

A. The Welcome to Cromwell sign installation has been postponed until spring. An extension has been given for the grant to cover this project.

B. Discussion on zoning permit for Regge Vigness.

Motion made by Peters to approve the zoning permit, seconded by Lund. Motion carried unanimously.

C. Discussion on Background Review Group for criminal checks.

Motion made by Lally to approve contracting with Background Review Group, seconded by Borglund. Motion carried unanimously.

D. Discussion on transferring money from liquor fund to general fund. Mayor Clark recommended transferring \$80,000. Each year \$50,000 is transferred, with an additional \$30,000 this year to cover the new maintenance/city truck.

Motion made by Lally to approve transferring \$80,000 from the liquor fund to the general fund, seconded by Borglund. Motion carried unanimously.

9. FIRE DEPARTMENT/AMBULANCE

A. Fire Department will be receiving memorial money to be earmarked for equipment only. A separate account will be opened.

B. Discussion on Joint Powers Agreement with the Cromwell and Wright Fire Departments. Steve Bridge explained the benefits of combining the two departments. Discussion on the tax impact, forming a board, managing funds, insurance, the pros and cons. Steve explained this would be a 2-year trial and then could be decided if this is beneficial or not. Mayor Clark will contact Frank Yetka, city attorney, for his recommendation on this. A special meeting will be held on Wednesday, January 8, 2014, at 7 pm at the Cromwell pavilion provided Attorney Yetka is able to attend.

Motion by Peters to set a special meeting of the city council to discuss the Joint Powers Agreement and Fire District, seconded by Borglund. Motion carried unanimously.

C. Resolution to approve Steve Bridge as Fire Chief for 2014.

Motion by Lally to approve Steve Bridge as Fire Chief for 2014, seconded by Lund. Motion carried unanimously.

10. Clerk/Treasurer

A. Discussion on pavilion rental.

B. Request for Proposal sent to 8 auditors and 8 attorneys.

C. \$740 received for easement from Great River Energy and \$5518.00 received as a League of Minnesota Cities Insurance Trust dividend. '84 Bonds Debt paid in full as of January 1, 2014.

D. ATV culvert Limited Use Permit paperwork in process.

E. It has been suggested that rather than a "minimum maintenance road" sign for Lake Street a weight limit sign should be set in place.

11. TRUSTEE'S NOTES

Ray Lally- Inquired about the striping to be done on 210 through town.
Would like JPJ to revisit the 30 mph zone on north 73, and inquiring about extending it north beyond the Villa Vista.

Warren Peters – Inquired if a decision has been made on the PointOS system.

12. Mayor's Notes

Request approval from the council to attend a Leadership Conference on Jan 31 – Feb 1 in Brooklyn Center.

Motion by Lally to approve Mayor Clark to attend Leadership Conference, seconded by Peters.

Motion carried unanimously.

ADJOURN

Motion was made by Lally, seconded by Lund, to adjourn the meeting at 8:23 pm. Motion carried unanimously.

Mayor Samuel A. Clark

ATTEST:

LuAnn Freiermuth, City Clerk-Treasurer