

**Approved Meeting Minutes
City of Cromwell
Carlton County, Minnesota
Regular Council Meeting
April 19 2011
7:00 p.m.**

A regular meeting of the City Council of the City of Cromwell was held on Tuesday, April 19, 2011 at 7:00 p.m. at the Cromwell Fire Hall.

Present: Mayor Clark, Council Members: Ray Lally, Lisa Lund

Others present: Mary Hakamaki, Dick Huhta, Elaine Huhta, Warren Peters, Tom Johnson, John Mattonen.

The meeting was called to order by Mayor Clark at 7pm.

Additions to agenda:

- Dick Huhta to discuss a couple subjects added to public agenda items.

Minutes: Motion to accept March minutes with stated changes by Ray Lally and seconded by Lisa Lund. Motion carried unanimously.

PUBLIC AGENDA:

- Dick Huhta spoke regarding Travis Peterson promotion in 2010, and asked about Harvest Fest finances. There was discussion on both subjects. There were no motions on the subjects.

Motion by Ray Lally and seconded by Lisa Lund 1104-01 to accept the resignations of Jerry Graham and Nancy Graham from the City Council. Motion carried unanimously.

Discussion ensued on the process of appointing two new members. Both members will take office until the next general election. The city will request a letter of interest to the city clerk by May 18th. Motion by Lisa Lund and seconded by Ray Lally to seek letters of interest for the two open council positions.

LIQUOR STORE:

- Sam noted the day-of-week was off on the sales report. Scott mentioned that we were 4% above last year for the month of March.
- All of the new bar stools bottoms will be replaced by the manufacturer due to the rust issue on the stools.
- There was discussion on waxing the floors in the bar. Tom was instructed to show Pearl and Kevin how to do it so they can do it in the future and he won't have to go in so early in the morning.
- Entertainment schedule was discussed.
- Motion by Ray Lally and seconded by Lisa Lund to hire Pearl Schulte as liquor store cleaning person.
- There was discussion on softball sponsorship. The council agreed that it is part of liquor store advertising and should be handled by the manager and not brought before the council for approval.
- There was discussion on dram shop insurance for the liquor store. Scott presented three quotes from Wells Fargo. Our current carrier is Capitol Insurance who has the lowest bid of \$12,112.64. We could reduce the price by \$1000.00 if we cut our coverage by half. Motion by Ray Lally and seconded by Lisa Lund to bind the policy through Wells Fargo and Capitol Insurance without reducing our coverage.
- There was discussion on the annual MMBA conference. Paul indicated that he would like to attend. Sam said he thought most of the subjects were covered at the boot camp in March and did not think Paul needed to go to this one. Ray suggested Sam talk with Paul and make the decision. Lisa agreed.
- Scott mentioned that he was trying to set up a liquor training with the State of MN for the liquor store, but will wait until we hire the new bartender before we schedule it.

WATER, SEWER MAINTENANCE:

- There was discussion on seeking a grant to help fix the culverts on Lake Street and control the flow of water and sediment. Four culverts need to be replaced and the ditch dug out to help the flow of water. The council agreed with the project.
- Sam mentioned that the culvert on Railroad Ave. is also damaged and needs repair. Tom will talk to the railroad to see if they will fix it since it is there culvert.
- Tom discussed the water tower control module. It is not working properly. He is going

- to have Quality Flow come out and fix it. Tom is currently running the tower manually.
- Tom also discussed a landscape workshop on May 4th which would help him finish up the beach project and get the rest of our grant money from BSALWMP.
 - Scott presented the water and sewer budgets to the council which includes the funds paying all the debt associated with the two funds.

PARKS AND REC/PAVILION:

- There will be a pancake breakfast and 5K run/walk at the pavilion during the All-School Reunion. The city will donate the pavilion use, the proceeds of the run/walk will go towards the pavilion playground equipment and the breakfast proceeds go to Ronald McDonald House.
- The schedule was reviewed. There was a mix up with the YOT dance date.
- There was discussion on the use of the pavilion by employees. Prior to 2011 employees used the building for free. The council agreed to allow anything booked prior to the change be grandfathered in and anything booked in the future will be paid for.
- Some grant options for energy efficiency upgrades for the pavilion and liquor store were presented to the council.

GENERAL CITY/HOUSING/HIGHWAY:

- There was discussion on the light pole banners for the city. A Cardinal design was presented to the council that can contain a sponsorship line for area businesses. Motion by Lisa Lund and seconded by Ray Lally to order the Cardinal design and get as many sponsors as we can.
- The 2010 census number came back at 234.
- Motion by Ray Lally and seconded by Lisa Lund to send Sam to annual LMC conference in Rochester. Motion carried unanimously.
- There was discussion on permit request for a new home on lot five of Waters Edge addition.
- Motion by Ray Lally and seconded by Lisa Lund to allow the zoning permit for lot 5 of Waters Edge addition contingent on the County's approval. Motion carried unanimously.
- Evergreen Pac membership was discussed by the council. Sam mentioned that the liquor store should be a member since they get quite a bit of business from the ATV's
-

Fire Department:

- A sample personnel policy for the fire dept. was presented to the council. The fire dept. is working on their own, and Scott will bring it to the council when it is complete and adopted.
- The Fire Relief Association Audit was reviewed by the council.

Councilor requests:

Nancy: none.

Lisa: Lisa asked if we sold the pop machine yet from the pavilion. Sam said he was still trying.

Ray: Ray asked if the city could help do some work on Lally Road since the majority of the traffic on the road is people going the property in Water's Edge and Riverview meadows addition. There was discussion on the subject with no action taken at this time

Jerry: none.

CLERK'S NOTES:

- Motion by Ray Lally and seconded by Lisa Lund to approve up to \$200.00 for a new desk chair for Scott's office.
- Receipts for March 2011 totaled \$56,992.14.
- Disbursements for March 2011 totaled \$44,990.50
- Motion by Ray Lally and seconded by Lisa Lund to approve claims totaling \$25,043.64 for payment. Motion carried unanimously.

MAYOR'S NOTES:

- Sam discussed MNWARN mutual aid agreement.
- Motion by Ray Lally and seconded by Lisa Lund to approve resolution to join MNWARN.
- Motion by Ray Lally and seconded by Lisa Lund to accept an unsolicited bid of \$250.00 for grass mowing on the city road side ditches.
- Motion by Ray Lally and seconded by Lisa Lund to support the safe and sober prom through WKLK radio in the amount of \$75.00.

ADJOURN: Motion to adjourn by Ray Lally and seconded by Lisa Lund. Meeting adjourned.

Respectfully submitted,
Scott A Warner, City Clerk/Treasurer