

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
September 21, 2016 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on September 21, 2016 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor Lisa Lund
Council Members Phil Lippo, Warren Peters, Ray Lally, Tom Borglund

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Raenese Jokimaki (Bar Manager), Tom Johnson (Public Works)

Others: Sharon Zelazny, Ron Moen, Kyle Ridlor, John Peterson, Barb Peterson, Don Clark, Rodney Lund, Dennis Lundin, Art Vigness

1. ADDITIONS OR CHANGES TO AGENDA

Motion by Lippo to approve the Agenda. Seconded by Lally. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

Kyle Ridlon, Cromwell-Wright Archery Club coach, made a request for a monetary donation and/or permission to use the pavilion building for archery practice. Kyle explained how the archery club came about and how it has evolved. He currently has 32 participants with 22 that are active tournament shooters. The National Archery School Program is active in 47 states with 2 million students involved. This is an after-school program, non-funded by the school. There is a need for funds to purchase targets, shooting uniforms, travel cases for bows, and arrows. Kyle's goal is to raise \$2200. Kyle also explained that there is a lack of space available at the school for practice sessions and a lack of space to store equipment.

Questions were asked and discussion followed. Mayor Lund stated we would need to check with the city's insurance carrier, City Attorney Frank Yetka, and the League of Minnesota Cities.

Art Vigness suggested Kyle contact the Korpi's from Willow River as they are very active archery shooters and may have some contacts or information for him.

Sharon Zelazny was present to ask permission from the council to research and apply for a grant from Enbridge for a water tower mixer. The city has done some research and inquired about a grant from Minnesota Rural Water. With both of these grants available it is a possibility that we could partner up with both Enbridge and MN Rural Water to obtain a grant with no cost to the city. Sharon, Tom, and LuAnn will work together on this.

Motion by Lally to grant Sharon Zelazny permission to inquire about a grant through Enbridge. Seconded by Peters. Motion carried unanimously.

John Peterson and Don Clark were present to inquire about the city levy. They expressed their concerns about property taxes. The levy was discussed later in the meeting.

3. OLD BUSINESS

NEW BUSINESS

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for August (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

Motion by Lally to approve the Consent Agenda. Seconded by Borglund. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

1. The rental unit is vacant. Tom asked the council what they want to do about heat to prevent frozen water pipes this winter. Borglund suggested getting a 250 gallon propane tank and keep the heat at a minimum. Borglund will make the arrangements.
2. The hydrant by the school is still leaking. It is a 1964 hydrant. Tom is inquiring about the cost of a new hydrant vs. rebuilding the old one. The goal is to do the repair necessary on October 20, over MEA weekend.
3. The ponds have been drained. Only a small quantity of aluminum sulfate was needed.
4. Aardvark will pump the septic tanks around the lake soon.
5. Everything at the beach and the ballfield have been put away for the winter.
6. The bleachers have been moved to the school for the football games.
7. Two small windows at the clinic need replacing. Water is leaking in. Tom has contacted Tyson Warner.
8. The City of Cromwell received a letter from Ed Ehlinger, the Commissioner of the Department of Health and a plaque from Gov. Dayton in recognition of exemplary commitment to protecting the source of the community's drinking water.

Motion by Peters to approve Manager's Report. Seconded by Lally. Motion carried unanimously.

Project Status Report from JPJ Engineering

John Mattonen assisted with various items this month

MnDOT beginning to plan for T.H. 210 improvements for the year 2021

The Cromwell Area Community Club would like to build a picnic shelter in the city park by the bank. JPJ advised having a public hearing. The Public Hearing was set for 6 pm just prior to the October City Council meeting.

6. LIQUOR STORE

A. PointOS Update

Due to the manager refusing to supply the needed information, Council Member Peters, Council Member Lippo, and the clerk went to the liquor store to get information on the inventory. Peters is now entering the item/vendor/pricing information into the new system. The new system will be installed on Oct 2.

B. Manager's Report

1. Oct 8 – 2 Dug Nite
2. Oct 21 – Comedian Kevin Craft.
3. Raenese's last day is Sept 29. She stated she is willing to be a bartender a couple days a week until positions are filled.
4. Raenese recommended giving Krysta a new title as Assistant Manager with a pay increase.
5. One applicant interviewed for a bartender position but has since changed her mind.
6. The Wounded Warrior Bike Ride was not as good as anticipated. The weather did not cooperate. 25 bikes went out and 32 came back.

Motion by Lippo to approve the Manager's Report. Seconded by Peters. Motion carried unanimously.

C. Liquor Store Committee Update

The Mayor reported that she discussed the three items that were previously brought up to the council.

- a. Credit card tips are to be reported.
- b. Staff is to clean up their language behind the bar.
- c. Why has Raenese been saying derogatory comments about Council Member Peters? Raenese has stated she was just mad.

D. Approve resignations

Motion by Peters to approve the resignations of Austin Taylor, Melissa Johnson, and Kelly Jo Messina. Seconded by Lippo. Motion carried unanimously.

7. PARKS AND RECREATION/PAVILION

1. An area citizen submitted a proposal for cleaning the pavilion on a regular basis. Due to a tight budget and the concern for increased expenses the council declined.
2. Aho Electric replaced old electrical boxes at the pavilion park.

8. GENERAL CITY/HOUSING/HIGHWAY

A. The proposed levy for 2017 was discussed. Concerned citizens were present to urge the council not to increase their property taxes.

Motion by Borglund to keep the levy the same as last year. Seconded by Peters. Motion carried unanimously.

B. Transfer Board of Review power to Carlton County.

Motion by Lally to transfer our powers and duties in regard to our Local Board of Review to the Carlton County Board, effective for the 2017 assessment year, and terminating after the 2019 assessment year, a period of no less than three years. Seconded by Peters. Motion carried unanimously.

9. FIRE DEPARTMENT/AMBULANCE

There has been a lack of representation by the City of Cromwell at the Joint Powers Meetings. Mayor Lund is chairperson and if she is unable to attend she is to call the Vice Chair to take over the meeting and also call the city's alternate to attend.

10. Clerk/Treasurer

1. The Flag Fund has received \$1104 in monetary donations plus one flag and one flag display box. Charlie Peterson and the City of Cromwell would like to thank all the generous citizens who donated to this project.
2. Per Bruce Alhgren, the Sandpiper project has been shut down for now but Line 3 is still proposed to go through the area.
3. Applied to Operation Round-Up for beach buoys.
4. Three applications have been received for bar manager. Discussion followed. Clerk was asked to keep the application process open for another 30 days. Clerk was asked to put an ad in the Duluth News for the weekend.

Motion by Peters to run ads again and keep application process open for another 30 days. Seconded by Lally. Motion carried unanimously.

Discussion followed. It was suggested to offer Krysta the Assistant Manager's position at \$11.00/hour.

Motion by Peters to offer the Assistant Manager's position to Krysta at \$11.00/hour. Seconded by Lally. Motion carried unanimously.

There will be no staff available on September 30, Oct 1 & 2. Bar will be closed.

11. TRUSTEE'S NOTES

- Phil Lippo –
- Ray Lally –
- Warren Peters –
- Tom Borglund

12. Mayor's Notes

Motion by Lally to adjourn the meeting at 8:48 pm. Seconded by Peters. Motion carried unanimously.

Mayor Lisa Lund

ATTEST: _____
LuAnn Freiermuth, City Clerk-Treasurer