

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
July 20, 2016 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on July 20, 2016 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:01 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor Lisa Lund
Council Members Phil Lippo, Warren Peters, Tom Borglund, Ray Lally

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Raenese Jokimaki (Bar Manager), Tom Johnson (Maintenance)

Other: Dave – MicroSale
Colleen Hoffman, city auditor
Ron Moen

1.ADDITIONS OR CHANGES TO AGENDA

Motion by Lippo to approve the Agenda. Seconded by Borglund. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

NEW BUSINESS

Dave from MicroSale was present to give a demonstration of the MicroSale computer system. Questions were asked and answered.

Colleen Hoffman, city auditor of Hoffman, Philipp, & Knutson, presented the city's 2015 financial report. Questions were asked and answered.

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for June (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

Motion by Lally to approve the consent agenda. Seconded by Peters. Mayor Lund abstained as she was not present at last month's meeting. Motion carried.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

1. Bob Peterson has mowed all the roadsides within the city limits.
2. The school hydrant is leaking and needs repair but the curbstop must be located first. He is working with John Mattonen on this.
3. There are some sink holes around the perimeter of one of the ponds. Tom and John Mattonen will take a look at them. Tom said it is not affecting the berm, he thinks it is just decomposed wood creating the ground to sink.
4. The ponds are high. If we don't continue to have an unusual amount of rain we should be alright, otherwise Tom will probably have to do an early discharge.
5. Gravel is needed on Lippo Lane. Eagle Township shares the cost of repairs on the road 50/50 with the city. Ken Koivisto from Eagle Township said they want to have gravel hauled in. The total cost would be approximately \$5000. The council asked if Eagle could go ahead and pay the total and the city will reimburse them by December when our budget is in better shape. Tom and LuAnn will make arrangements with Ken.
Lally Road has not been done yet but has been approved.
6. No water leaks visible in the city apartment.
7. Should be getting the skidsteer this week.
8. The road going out to the ponds is in bad shape. This is shared with Gary Sathre, the storage unit owner, and the railroad. Tom will talk to Keith Laine, a railroad employee, about grading and gravel.
9. The asphalt bids were discussed along with our budget.

A motion was made by Peters to table any asphaltting at this time. Seconded by Lippo. Motion carried unanimously.

Project Status Report from JPJ Engineering

John Mattonen assisted with zoning applications this month. He answered questions pertaining to our ordinances and did some map research for the school hydrant and the school wells.

Craig Harp's sewer connection was discussed. A zoning permit will be approved for repair on two existing foundations pending his submitting an application and \$50 fee.

Motion by Lally to approve Harp's zoning permit for repair on existing foundations pending his application. Seconded by Peters. Motion carried unanimously.

Heittola's submitted a zoning permit for building a garage.

Motion by Peters to approve Heittola's zoning application. Seconded by Peters. Motion carried unanimously.

6. LIQUOR STORE

A. Manager's Report

1. Tristin Smith put in his 2 week notice.
2. Still in need of a bartender and custodian.
3. Saturday is the Maki Golf Tournament at the Retreat Golf Course. The city was asked if we would donate \$200 toward the rental of additional golf carts.

Motion by Borglund to approve donating \$200 to the golf tournament for cart rental. Seconded by Lippo. Motion carried unanimously.

4. The city was asked to donate \$75 to sponsor a hole at the Kalli Memorial Golf Tournament.

Motion by Lally to approve donating \$75 for sponsoring a hole. Seconded by Peters. Motion carried unanimously.

5. The back door at the liquor store needs replacing. Raenese has called for quotes.

7. PARKS AND RECREATION/PAVILION

8. GENERAL CITY/HOUSING/HIGHWAY

9. FIRE DEPARTMENT/AMBULANCE

10. Clerk/Treasurer

1. Charlie Peterson is heading up a fundraiser to purchase American flags to be displayed on city streets. Anyone wanting to make a monetary donation can contact either Charlie Peterson or LuAnn Freiermuth, city clerk.

2. Letters were sent out for:

- a. mowing
- b. repair or demolition of structures within the city limits
- c. request for a monetary donation from the Saddle Club to be used for the cost of cleaning the portable toilets at the pavilion park
- d. request for a monetary donation from Northview Bank in lieu of city labor donated for their Appreciation Day. Anything received will go towards the purchase of flags.

11. TRUSTEE'S NOTES

Phil Lippo – Asked how the flag fund is doing.

Ray Lally –

Warren Peters –

Tom Borglund -

12. Mayor's Notes

The mayor will check with the Minnesota League of Cities about a short/over policy for the liquor store.

Employee Evaluation and Step Increase

Tom Johnson's annual review was conducted. He received a high score commending him for his work and dedication.

Mayor Lund tabled his wage increase until next month's meeting.

Motion by Lally to adjourn the meeting at 9:07 pm. Seconded by Lippo. Motion carried unanimously.

Mayor Lisa Lund

ATTEST: _____
LuAnn Freiermuth, City Clerk-Treasurer