

**City of Cromwell, Carlton County, MN**  
**Regular Council Meeting Minutes**  
**July 15, 2015 - 7:00pm**

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A regular meeting of the City Council of the City of Cromwell was held on July 15, 2015 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

**Roll Call**

Present: Mayor: Lisa Lund  
Council Members: Tom Borglund, Ray Lally, Philip Lippo, Warren Peters

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Tom Johnson (Maintenance), Raenese Jokimaki (Liquor Store Manager)

Other: Rodney Lund, Dan Karpinnen, Marvin Piirila, Lily Piirila, Sharon Zelazny, Artie Vigness, Mike Peterson

**1. ADDITIONS OR CHANGES TO AGENDA**

- Add Liquor Store C: Liquor Store Committee
- Add General City/Housing/Highway C: Zoning Permit
- Add Parks and Recreation/Pavilion B: Pavilion Cleaning
- Move Fire Department/Ambulance A,B,C,D to Old Business C
- Add Parks and Recreation/Pavilion C: Playground Update

**Motion made by Lally and seconded by Borglund to approve the agenda with noted changes. Motion carried unanimously,**

**2. PUBLIC INQUIRIES/INFORMATIONAL**

**3. OLD BUSINESS**

Sharon Zelazny was present to ask the city to reconsider paying the monthly charge for the new streetlight at the intersection of South Point Road and Riverview Road. Last summer two street lights were requested to be installed along the snowmobile/ATV trail for the safety of the snowmobilers/ATV riders and well as the general public driving on South Point Road. Enough funds were obtained from the PAC ATV Club, a grant from Lake Country Power, and the balance from the city to install one light on the south end of South Point Road. New property owners, Tim and Shannon Fosness, being concerned about their own safety and the safety of snowmobilers, ATV riders, and others at the intersection of South Point Road and Riverview Road paid for the installation of a street light on their property, which is the same location that was originally requested for the second light. Sharon stated 4 points: (1) Safety of the citizens along the route. (2) With the property owner paying for the installation of the street light, the city stills reaps the benefit of the light. (3) Safety for those using the snowmobile/ATV trail through Cromwell (4) Allowing safe travel benefits the businesses and the city in that snowmobilers and ATV riders spend money at local businesses and at the City Municipal Liquor Store. Mayor Lund asked about the brightness of the light; whether it is bright enough to light up the area to actually provide safety. The consensus was that the light does actually illuminate the area well. Lally

expressed that since the property owner was willing to pay the \$1000 installation that the city could certainly pay the \$10 per month electric charge.

**Motion by Lally to approve that the city pay the monthly electric charge. Seconded by Borglund. Motion carried unanimously.**

Mike Peterson requested approval to purchase 10 pagers for the Fire & Ambulance Department at a total cost of \$3770.25.

**Motion by Lally to approve the purchase of 10 pagers at a cost of \$3770.25. Seconded by Borglund. Motion carried unanimously.**

Mike gave an update on the progress of the Cromwell-Wright Joint Powers Fire & Ambulance District. Mike handed out a Blueprint for Success task list with the approximate timetable for deadlines. A new board will be in place by January 1, 2016 representing all townships and the cities of Wright and Cromwell. The District should be in place by the end of 2016 at which time the City of Cromwell will have to give its final approval and transfer property and equipment over to the District. Mike also handed out the list of projective 2016 and first half 2017 revenues from the city of Cromwell. Attorney Yetka is developing District language to be given to legislature.

## **NEW BUSINESS**

### **4. CONSENT AGENDA**

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for June (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

**Motion by Lally to approve the consent agenda. Seconded by Borglund. Motion carried unanimously.**

### **5. WATER/SEWER/MAINTENANCE**

#### **A. Maintenance Report**

- a. Evan Aho Electric has repaired the electrical short in the Crow's Nest at the arena.
- b. Repair to the 3<sup>rd</sup> lawnmower has been completed at a cost of \$82.38 rather than the estimated amount of \$500. The problem was a hose rather than a water pump.
- c. Both Speed Zone signs are working again.
- d. A water meter has been installed at Michelle Berg's business. (The old Co-op store.)
- e. Ron Tondryk's sewer hookup has been completed.
- f. Tim Fosness's water and sewer hookup has been completed.
- g. The fence at the liquor store has been installed.
- h. Windows have been ordered for the city hall apartment.
- i. It will be approximately 6 weeks before the contractor can begin repair to the roof at city hall.
- j. Still having problems with the mound system on Lippo Lane. Lyle Huhta has been contacted to jet out the sand and rocks in the lines.
- k. Ed Pung has been hired as a part-time seasonal maintenance worker.

**B. Project Status Report from JPJ Engineering**

John Mattonen has completed our MPCA Permit Application for the repermitting of the Wastewater Treatment Facility.

**Motion by Lippo to approve the MPCA Permit Application. Seconded by Lally. Motion carried unanimously.**

**C.** Peter's Home & Hardware delinquent water and sewer has been paid in full.

**D.** Artie Vigness was present to discuss water and sewer monthly rates for a residence that is no longer hooked up to water. Discussion followed. Mayor Lund recommended adding a \$30 disconnect fee, adding a \$30 reconnect fee, adding a \$3.00 service charge to all customers, and dropping a monthly charge for buildable lots and for lots that have structures but not hooked up to water and sewer effective on the August due date.

**Motion by Mayor Lund, seconded by Borglund. Motion carried unanimously.**

**6. LIQUOR STORE**

**A. Manager's Report**

a. July 25 – Golf Tournament

b. Back to the old computer system. Mike Gilbertson, IT person, installed a file so that he can access the liquor store computer to fix problems from home if necessary.

c. Need to schedule inventory.

d. Requested approval to open 1 hour earlier on Sunday, July 19, for Wrong Days in Wright. No objections.

e. Requested extra funds for two Harvest Fest bands.

September 11 – Canyon Creek – total of \$600

September 12 – 50-50 – total of \$800

**Motion by Lally to approve extra funds for the two bands over Harvest Fest weekend. Seconded by Boglund. Motion carried unanimously.**

**B.** Update on computer equipment reimbursement from Warren Peters.

Mayor Lund asked for an explanation from the time the city paid for the equipment until present. Peters explained the process of ordering equipment, explained the reason and process of cancellation of equipment, and stated that the reimbursement from Pulse for the PointOS system was mailed out today and he will have the money to the city by Monday. Mayor Lund explained that the city has waited long enough and doesn't believe the money will be here even by Monday. She explained that she talked to the attorney and we have 2 options to proceed. (1) Have Peters sign a Confession of Agreement whereas his meeting pay would go toward the amount owed the city until paid in full, or (2) start the court process. Peters insisted he would have the money on Monday. Mayor Lund asked the council members for their opinions. Lally stated he thought we should wait until Monday, Borglund agreed, and Lippo said he preferred to stay out of it. Mayor Lund said we have waited long enough and would talk to the attorney to start the court process.

**C.** Liquor Store Committee

Mayor Lund stated that due to all the recent conflict that Peters should be removed from the liquor store committee. No volunteers from the other council members so Mayor Lund agreed to be on the committee with Tom Borglund.

**Motion by Lally to remove Peters and put Mayor Lund on the liquor store committee. Seconded by Lippo. Motion carried unanimously.**

August 2 has been scheduled for inventory.

## 7. PARKS AND RECREATION/PAVILION

A. Insurance classifies the playground as “Property in the Open”. For equipment valued at \$130,000 the League of Minnesota insurance would be around \$1294 per year. The new equipment does not need to be added until the time of renewal so it will be covered for free until next May. The clerk was asked to see whether or not the city could either use pull tab rent money or the 10% charitable fund money for the insurance premium.

B. The pavilion custodian submitted her timesheet for time spent cleaning the pavilion. She had a total of 2 ½ hours from June 25 to July 14. Time spent making sure everything was clean for the steak fry and for cleaning windows will be the city’s responsibility. One hour was spent picking up chairs and cleaning the bathrooms after the steak fry. The Cromwell Area Community Club will be charged for the 1 hour.

C. Jen Anderson submitted an update on the Kaleb Anderson Memorial Playground. Construction will begin over the August 7<sup>th</sup> weekend. She would like to have a ribbon-cutting ceremony over the Harvest Fest weekend.

## 8. GENERAL CITY/HOUSING/HIGHWAY

A. Approve the auditor’s financial report for year ended 2014 for the City of Cromwell.

**Motion by Lally to approve the 2014 Financial Report. Seconded by Borglund. Motion carried unanimously.**

B. Lundin’s building was discussed. Clerk was instructed to contact Attorney Yetka to write a letter giving Lundin a deadline for repairs/demolition by September 1. If he fails to comply an Order of Abatement will proceed.

**Motion by Lally to proceed with the process of a letter from the attorney and if necessary start an Order of Abatement. Seconded by Borglund. Motion carried unanimously.**

C. Joshua Hage applied for a zoning permit for a partial 2<sup>nd</sup> story on his existing house. JPJ Engineering has approved the permit application.

**Motion by Peters to approve the zoning permit for Joshua Hage. Seconded by Borglund. Motion carried unanimously.**

## 9. FIRE DEPARTMENT/AMBULANCE

### 10. Clerk/Treasurer

a. The clerk has received inquiries about selling the metal bending brake in the city shop.

**Motion by Lally to put an ad in the paper for sealed bids for the brake. Deadline for bids would be 4:30 August 19. Bids to be opened at the August 19 city council meeting. Seconded by Peters. Motion carried unanimously.**

b. Clerk requested PTO time August 11, 12, and 13.

**Motion by Lally to approve clerk’s time off. Seconded by Peters. Motion carried unanimously.**

## 11. TRUSTEE’S NOTES

Philip Lippo – Suggested requesting Artie Vigness to lock the doors at his old residence.

Ray Lally – Requested gravel on Lally Road. Ray also would like to see a long range plan for a street light at Lally Road and South Point Road.

Warren Peters –

Tom Borglund -

**12. Mayor's Notes**

Minnesota Statute states that if a council member cannot make it to a meeting due to vacation or sickness that the council member would still get meeting pay. Mayor Lund stated that this should not be abused and is the same as stealing from the city.

**Employee Review – Tom Johnson**

Tom received a high rating: 4.716 out of 5.

**Motion made by Lally, seconded by Lippo, to adjourn the meeting at 8:43 pm. Motion carried unanimously.**

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Mayor Lisa Lund

ATTEST:

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LuAnn Freiermuth, City Clerk-Treasurer