

**City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
June 21, 2017 – 6:00 PM**

A regular meeting of the City Council of the City of Cromwell was held on June 21, 2017 at 6:00 PM at the Cromwell Park Pavilion.

The meeting was called to order at 6:00 PM by Mayor Sharon Zelazny.

Roll Call

Present: Mayor Sharon Zelazny
Council Members Ray Lally, Art Vigness, Phil Lippo, Josh King-HagE

Others: Krysta Konieska (Liquor Store Manager), Tom Johnson (Public Works), LuAnn Freiermuth (Clerk), and 2 visitors.

Mayor Zelazny welcomed all in attendance.

Motion by Lally to approve the Agenda. Second by Vigness. Motion carried by unanimous voice vote.

Agenda item 9.6:

Motion by Vigness to approve a building permit to John Anderson to build a privacy fence with a variance from the Ordinance to allow the good side to face Anderson's property.

Second by Lally. Yes: Lally, Vigness, Lippo, Zelazny, King-HagE. No: None.

Motion carried.

Motion by Vigness to allow John Anderson to have horses and cattle on his property within city limits. Second by Lally. Yes: Lally, Vigness, Lippo, Zelazny, King-HagE. No: None.

Motion carried.

Agenda item 9.1:

2016 Financial Audit Review by City Auditor, Crystelle Philipp, from Hoffman, Philipp, and Knutson.

Motion by Vigness to accept the 2016 Financial Audit. Second by King-HagE. Yes: Lally, Vigness, Lippo, Zelazny, King-HagE. No: None. Motion carried.

Motion by Lally to approve the Minutes from the May 17, 2017 Regular City Council Meeting and the Minutes from the June 8, 2017 Special City Council Meeting, the Pavilion Calendar, acknowledge the fence purchase and to accept a \$400 donation from Mary Rose Johnson, and accept a \$2500 grant for the emergency siren from Lake Country Power Round-Up. Second by Lippo. Motion carried by unanimous voice vote.

Motion by Mayor Zelazny, second by King-HagE, to accept the attached financial reports: General Ledger for May, Claims List, Liquor Store Monthly Sales, Pull Tab Totals, Treasurer's Monthly Report. Yes: Lally, Vigness, Zelazny, Lippo, King-HagE. No: None. Motion carried.

Correspondence Received:

We received notification from Enbridge of a \$1000 grant for beach buoys.

Reports:

Mayor Zelazny reported on:

- South Island Lake has been declared an Impaired Lake, meaning the DNR found less species of fish and less fish in general.
- The Mayor thanked the council for allowing her to attend the LMC Conference. It was very informative.
- The Mayor is working with Attorney Yetka on additional wording for the enforcement of City Ordinances.
- Researching on whose property the Pavilion Park sign is on. Possibly will need to move the sign.
- Minnesota law requires a city whose liquor store has experienced losses in any two years during the past three-year period to hold a public hearing on the question of whether the city should continue to operate a municipal liquor store. The Mayor and/or Council Member Vigness will hold weekly meetings with the liquor store manager to review sales and expenses.

Council member Lally requested that the American Flag be brought into the meeting room and the Pledge of Allegiance be said before each meeting in the future. The consensus of the council was in agreement.

Council member Lippo asked why the Beer Garden would only be for four hours. Mayor Zelazny explained that most of the Summer Fest Activities are within that time frame and then people migrate to the liquor store.

Maintenance Supervisor Johnson reported on:

- Nick Hooper has taken down the chimney on City Hall.
- The ponds are very full. Will possibly need to do an emergency discharge.
- The clinic windows will be replaced soon.
- Keith Clark submitted a quote of \$750 for pit run, binder, and mobilization for South Mingus Road. Later this summer he would add Class 5 gravel for a total of approximately \$1000.

Motion by Zelazny to approve the maintenance on South Mingus Road. Second by Lally. Yes: Lally, Vigness, Zelazny, Lippo, King-HagE. No: None.

Motion carried.

- Keith Clark will be available soon to work on the sewer pipe leak on Dahl Road.
- Keith will be hooking up City Hall to city water this summer.
- The ATV Club is interested in the telephone poles lying behind the city garage.
- There is a broken window at the pavilion. Brad Ramberg has been contacted.

Municipal Liquor Store Manager Konieska reported on:

- Asked about a beer garden during the steak fry. Mayor Zelazny said our permit is for four hours on Saturday only. We can suggest that idea for next years' Summer Fest.
- Josephine Morsett has been hired as a bartender.
- The Kaleb Anderson Walk/Run will be held on July 1.
- Madeline's Bike Ride will be held on July 1 also.
- Sunday Off-Sale liquor sales begin July 2.
- The Maki Memorial Golf Tournament will be held at the end of July.

JPJ Engineering:

MnDOT would like to schedule a meeting to discuss the Highway 210 project. They want a list of items to be discussed. We will set a date and post the meeting. We are looking for council, school, and community members to be involved.

Project Status Report attached.

Discussion on building permits and associated fees. Mayor Zelazny will get further information and bring it back to the council.

Old Business:

The Archery Club has asked if they can hold their practice sessions at the pavilion again this coming school year.

Motion by Lally to approve letting the Archery Club use the pavilion rent-free. Second by Lippo. Yes: Lally, Vigness, Zelazny, Lippo, King-HagE. No: None. Motion carried.

Mayor Zelazny updated the council on the special election for Split Liquor Licenses which will be held on August 8. Absentee ballots will be available June 23 with regular ballots mailed mid-July.

New Business

Motion by Zelazny to approve the Beer Garden License for June 24. Second by Vigness.

Yes: Lally, Vigness, Zelazny, Lippo, King-HagE. No: None. Motion carried.

Motion by Lally to accept the Code of Ethics for Public Officials in the City of Cromwell.

Second by Lippo. Yes: Lally, Vigness, Zelazny, Lippo, King-HagE. No: None.

Motion carried.

Motion by Lally to donate \$300 out of the 10% fund to the Cromwell Area Community Club for Summerfest expenses. Second by King-HagE. Yes: Lally, Vigness, Zelazny, Lippo, King-HagE.

No: None. Motion carried.

Complaints have been received about Nuisance Dogs. The Mayor is following up with Attorney Yetka on enforcement of the City Ordinance.

Mayor Zelazny reviewed recommended changes to the Compensation Step Structure. It included \$0.41 step raises for the Custodial and Unclassified and Bartender, a set Municipal Custodian wage for \$30 a daily shift, and a set Maintenance Daily Rounds for \$20.

Motion by King-HagE to accept the attached Compensation Step Structure reflecting these changes. Second by Lally. Yes: Lally, Vigness, Zelazny, Lippo, King-HagE. No: None. Motion carried.

Motion by Vigness, second by King-HagE, to acknowledge and commend:

- **Cromwell-Wright School Valedictorian – Zion Smith**
- **Cromwell-Wright School Salutatorian – Samantha Hansen**
- **Summer intern at GENEX – Kaylan Risacher**

Motion carried by unanimous voice vote.

Mayor Zelazny declared the meeting adjourned at 7:48 PM.

A Closed Session of the Cromwell City Council was called to order at 7:54 pm.

Evaluations and discussion held for two employees who have reached their next employment step.

Kathy Olson has completed her probationary period.

Motion by Zelazny, second by Vigness to hire Kathy Olson as bartender.

Cheryl Sweeney has completed 1040 hours of employment and is eligible for the next step increase.

Motion by Zelazny, second by Lally to approve a step increase for Cheryl Sweeney.

Mayor Zelazny declared the meeting adjourned at 7:59 PM.

Mayor Sharon Zelazny

ATTEST: _____

LuAnn Freiermuth, City Clerk-Treasurer