

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
June 15, 2016 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on June 15, 2016 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Acting Mayor Ray Lally.

Roll Call

Present: Acting Mayor Ray Lally
Council Members Phil Lippo, Warren Peters, Tom Borglund

Absent: Mayor Lisa Lund (excused)

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Raenese Jokimaki (Bar Manager), Tom Johnson (Maintenance)

1.ADDITIONS OR CHANGES TO AGENDA

Motion by Peters to approve the Agenda. Seconded by Borglund. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

The City received a letter from Bill and Sharon Zelazny pertaining to the research done on moving the liquor store to the intersection of Hwy 210 & 73. Their research uncovered information preventing the move. A State of Minnesota Statute prohibits issuing liquor licenses within 1500 feet of any public school. Their letter to the City thanked the council for giving them the opportunity to do this research.

NEW BUSINESS

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for May (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

Motion by Lippo to approve the consent agenda. Seconded by Peters. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- 1. Tom asked the council how much volunteer participation the council will allow for the Summer Fest activities. Tom will delegate as much as possible. He is to keep track of his hours to be billed to the CACC.

2. We have received 4 quotes for asphalt patching for in front of the pavilion, east of the clinic, and in front of the fire hall.
 3. Aardvark will pump the satellite toilets more frequently as they are being used more often.
 4. We did some comparison shopping for interest rates for financing a Bobcat Skidsteer.
 5. The ponds look good. They have been sprayed.
 6. The hydrant at the school needs repair.
 7. Goranson's septic line needs repair. That will be done this week.
 8. Tom talked to the County about Gerald Letty's culvert. It is the landowner's responsibility to replace it. The city was quoted a price of \$276.00 for a culvert.
 9. The ballfield looks good. The fence needs straightening yet. Ball games are scheduled for Wednesday's and Friday's.
 10. Buoys are out. A handicapped satellite toilet has been delivered to the beach.
- B. Project Status Report from JPJ Engineering**
John Mattonen assisted with two zoning applications this month.
- C. Water Ordinance and Rate Schedule**
The new Water Ordinance and Rate Schedule that was written up by Attorney Yetka was reviewed.
- Motion by Peters to approve the new Water Ordinance and Rate Schedule. Seconded by Borglund. Motion carried unanimously.**

6. LIQUOR STORE

- A. Manager's Report**
1. The ice machine needed repair this month.
 2. The chest freezer quit. Will use a smaller freezer temporarily.
 3. New specials and new products are being offered.
 4. In need of a bartender.
 5. The liquor store requested approval of a loan of \$2000.00 to purchase the grand prize for the Wounded Warrior United Event on August 23. This will be a raffle for a trip. Money to be repaid the following Tuesday after the event.
Motion by Borglund to approve a \$2000.00 loan for purchase of a trip. Seconded by Peters. Motion carried unanimously.
 6. Requesting a \$100 donation to the Kaleb Anderson Walk/Run.
Motion by Borglund to approve a \$100 donation. Seconded by Peters. Motion carried unanimously.
 7. Requesting a \$50 donation to the Floodwood Area Lions Club for their 9-hole golf tournament.
Declined.
- B. Approve Raenese's step increase.**
Motion by Borglund to approve Raenese's step increase from \$14.80 to \$15.21. Seconded by Lally. Motion carried unanimously.
- C. Approve Kelly Jo Messina's step increase.**
Motion by Borglund to approve Messina's step increase from \$8.50 to \$8.92. Seconded by Peters. Motion carried unanimously.
- D. Accept Melissa Honan's termination.**
Motion by Borglund to accept Honan's termination. Seconded by Peters. Motion carried unanimously.

E. Accept Josh Shellenberger's termination.

Motion by Borglund to accept Shellenberger's termination. Seconded by Peters. Motion carried unanimously.

F. Employment for employee's son

The son has moved so this is no longer an issue.

Peters asked when the mid-year inventory would be done. Raenese said it is scheduled in July.

Discussion on a Facebook posting under the Cromwell Muni put on by an employee. It was requested to contact the employee to state this is inappropriate for a city business and to remove it immediately.

7. PARKS AND RECREATION/PAVILION

8. GENERAL CITY/HOUSING/HIGHWAY

A. Involvement in the Northview Bank Appreciation Picnic.

The City used to volunteer time helping Northview Bank with setting up and taking down tents, tables, chairs, setting out garbage cans and hauling away the garbage after the event in return for a donation to the Cromwell Harvest Fest. The Cromwell Harvest Fest, now renamed the Cromwell Summer Fest, is no longer a city event. The clerk was asked to contact the bank with a request for a donation of \$1000 to be used for purchasing America flags to be placed on the street light posts along Highway 210 within the city.

B. Citizen Complaint

Eugene Hansmeyer submitted a Citizen's Complaint requesting the removal of two neighboring buildings that are falling down. Pictures were taken to show the whole council. The clerk was asked to send letters requesting demolition to the property owners.

Letters will be mailed out to other property owners whose grass needs to be mowed per city ordinance.

A letter will be mailed to Lawrence Lundin about the intent of his building in disrepair.

C. Approve Zoning Applications

- a. A zoning application was submitted by Paul Maurstad on Lake Hill Drive for moving in a park model trailer. Carlton County has approved his request. JPJ, the city engineering firm, has approved his request.

Motion by Peters to grant Maurstad a zoning permit. Seconded by Lippo. Motion carried unanimously.

- b. A zoning application was submitted by Jan & Kirby Ekstrom to convert the garage into a 2nd dwelling and build a 40 x 60 pole building. Carlton County has approved this request. JPJ, the city engineering firm, has approved this request.

Motion by Peters to grant Maurstad a zoning permit. Seconded by Lippo. Motion carried unanimously.

D. Skidsteer

Quotes were received for the purchase of a Bobcat skidsteer. The quote from Bobcat of Duluth was accepted at \$36,255.07. The clerk compared financing options. Bobcat of Duluth offers financing through an independent financier at a rate of 4.85%, 0 down, 5 year loan.

Motion by Peters to accept the quote from Bobcat of Duluth with financing at 4.85% to be paid monthly out of the general, water, and sewer funds equally. Seconded by Borglund. Motion carried unanimously.

E. Asphalt Patching Quotes

Four quotes were received for asphalt repair in front of the pavilion, east of the clinic, and in front of the fire hall. Quotes will be reviewed and discussion to follow at next month's meeting.

Any decision was tabled.

9. FIRE DEPARTMENT/AMBULANCE

10. Clerk/Treasurer

1. Charlie Peterson sent an e-mail asking the city if we had American Flags that we could display on street poles in the city. The city does not have any decent flags to display on street poles. Charlie mentioned to a council member that there could be residents that would help fund the purchase of flags. The clerk was asked to do some research on fundraising and purchasing flags and to contact Mr. Peterson.

2. The renter at City Hall has vacated. She still owes 3 months rent. The large window on the south side of the building is cracked in several places.

3. The City Auditor will be at our July meeting with the 2015 Financial Report.

4. An Aflac rep would like to present insurance options to our employees. This would be at no cost to the city other than the clerk's time setting up the payroll for payroll deduction.

11. TRUSTEE'S NOTES

Phil Lippo – Phil asked if the ATV Club had to pay for meetings at the pavilion. The clerk said no, but they do have to submit a \$100 refundable damage deposit each year.

Ray Lally –

Warren Peters – Warren expressed the need for action on the part of the Register Control Committee at the liquor store. Too many incidents and circumstances that need to be looked into and taken care of.

Tom Borglund -

12. Mayor's Notes

Motion by Peters to adjourn the meeting at 8:45 pm. Seconded by Lippo. Motion carried unanimously.

Acting Mayor Ray Lally

ATTEST: _____
LuAnn Freiermuth, City Clerk-Treasurer