

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
May 20, 2015 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on May 20, 2015 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor: Lisa Lund
Council Members: Tom Borglund, Ray Lally, Philip Lippo

Absent: Warren Peters (excused)

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Tom Johnson (Maintenance), Raenese Jokimaki (Liquor Store Manager)

Other: Kay Smith, Kathy Jerikovsky, Rodney Lund

1. ADDITIONS OR CHANGES TO AGENDA

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

Kay Smith was present to explain that her family had rented the pavilion for her father's memorial service. She and two others came early to set things up and felt that the pavilion needed a thorough cleaning. Discussion on who had previously rented the pavilion, however, Kay explained that it is more of a deep cleaning that is needed. Kay requested that part of her rental fee be returned. Mayor Lund explained we cannot refund the rental fee but we can pay them for their cleaning if they would like to submit a bill to the city. This was acceptable to Kay. Further discussion on how to proceed in the future to make sure the pavilion is clean for each rental.

Motion by Lally to pay Kay Smith for cleaning the pavilion prior to their event. Seconded by Lippo. Motion carried unanimously.

Sealed bids for the semi-trailer – No bids were received. Clerk was instructed to place one more ad in the papers.

NEW BUSINESS

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for April (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

Motion by Lippo to approve the consent agenda. Seconded by Borglund. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- a. Worked on the Speed Zone signs. New batteries were purchased. They both worked for a couple of weeks and then quit again. Possibly the solar panels are damaged. Tom will inquire about repairing or purchasing new panels.
- b. Ritter & Ritter flushed and cleaned out the west third of the city sewer lines and one lift station.
- c. Ponds are drained. Phosphorus levels are excellent.
- d. The new mower is working good.
- e. Pavilion floor has been waxed.
- f. The ice machine at the pavilion is working again. A new pump was purchased.
- g. There are two broken windows in the rental apartment. Tom will compare prices and get those repaired.
- h. The roof on city hall is still leaking. Tom will get estimates.
- i. John Haverkamp from Cloquet Electric Contractors has been asked for a quote for the electrical work to be done for the generator wiring grant. We have received no action from the previous electrician.
- j. Water sample reports have been excellent.
- k. Tom indicated he could use some summer help.

Motion by Lally to hire a part-time person for summer employment. Seconded by Borglund. Motion carried unanimously.

B. Project Status Report from John Mattonen.

Assisted city staff with zoning permits. Maps were sent to the city for locating pipes for the school construction. Assisted with a report for Wastewater Infrastructure for Minnesota Pollution Control.

- C. A Resolution and Affidavit of Official Interest in Claim was recommended by the city auditor for Phil Lippo's part-time employment with the city since he is also a council member.

Motion by Lally to approve Resolution #15.04.23 To Contract With A Councilmember and to approve the Affidavit of Official Interest in Claim pertaining to Lippo's part-time maintenance work for the city. Seconded by Borglund. Motion carried unanimously.

- D. Clerk sent out shut-off notices for delinquent customers. Deadline for payment is June 15.

6. LIQUOR STORE

A. Manager's Report

- a. Requested approval to purchase fencing, posts, and bolts for the patio. Total approximate cost is \$1996.64.

Motion by Borglund to approve the purchase of fencing, posts, and bolts for the liquor store patio. Seconded by Lippo. Motion carried unanimously.

- b. Request for sponsorship of the Women's Softball League. Cost is \$300.00.

Motion by Lally to approve sponsoring the Women's Softball League. Seconded by Lippo. Motion carried unanimously.

- c. Request for sponsorship of the Kaleb Anderson Walk/Run.

Motion by Lally to approve \$100 for sponsoring the Kaleb Anderson Walk/Run on July 4, 2015 pending auditor approval. Seconded by Lippo. Motion carried unanimously.

- d. Mike Gilbertson has been hired to be the new city IT person. PointOS was purchased on May 11 and is being installed. Mike is getting it all set up and securing the computer and camera systems.
- e. June 6 – Pajama Party
- f. June 27 – 2nd Annual Bean Bag Tournament
- g. July – Golf Tournament
- h. Sept – Harvest Fest
- i. Resignations were submitted for Samantha Miller effective May 9 and Kevin Davis effective May 26.

Motion by Borglund to approve the resignation of Samantha Miller and Kevin Davis. Seconded by Lally. Motion carried unanimously.

- j. Warren Peters submitted a bill dated May 11, 2015 for \$300.00 for his labor setting up and installing the PointOS system. Council requests a more detailed invoice from him.
- k. Warren Peters was paid \$1985 for an All-In-One POS Station, cash drawer, and thermal receipt printer on March 4, 2015 which has not arrived yet. Per Warren the equipment order has been canceled and he will return our money. The clerk is to ask for a deadline when we can expect our money.

7. PARKS AND RECREATION/PAVILION

- A. Request approval for a liquor store custodian to make sure the pavilion is clean prior to events. The clerk will provide a list of detailed cleaning duties.
- B. Received a quote of \$1294 for insurance for the proposed new playground. Clerk was asked to find out if this could be included in the playground maintenance fund.
- C. Property owners on North Island Lake are making arrangements for Lake Restoration of Rogers, MN to come to Island Lake for destruction of aquatic weeds at the boat landing. They will pay for the treatment but asked if the city would pay the \$40 permit fee.

Motion by Lally to approve payment for Destruction of Aquatic Weeds at the boat landing. Seconded by Lippo. Motion carried unanimously.

8. GENERAL CITY/HOUSING/HIGHWAY

- A. Debris issues at 5648 Highway 210. Clerk was instructed to send a letter to the residents.
- B. No update on Lundin's building/demolition.

Motion by Borglund to have the city attorney send a letter for action to Mr. Lundin. Seconded by Lally. Motion carried unanimously.

- C. Citizen made an official complaint on neighbor's dogs and animals. The owner of the animals was present to explain the action that has been taken for fencing and leashing. The clerk will send a letter to the complainant indicating the action the city council has taken. The owner will apply for a special permit for the animals. The permit will be discussed at the June council meeting.
- D. Debris issues at 5579 Highway 210. The clerk sent a certified letter on March 29, 2015 but it was sent back as unclaimed. The clerk was instructed to send another letter.

E. Motion by Lally to approve a Zoning Permit for Dustin Homstad. Seconded by Borglund. Motion carried unanimously.

- F. Road issues on the south alley by the post office were discussed.

Motion by Lally to purchase class 5 gravel for this section of road. Seconded by Lippo. Motion carried unanimously.

- G. On-going issues with the "No Trucks" sign. Tom was instructed to take the sign down.

9. FIRE DEPARTMENT/AMBULANCE

A. The minutes to the Joint Powers Board meeting were included in the agenda packet. No additional discussion.

10. Clerk/Treasurer

A. A written complaint was submitted to the city pertaining to the fire/ambulance members speeding through town responding to a call. The clerk was instructed to contact an official at the fire department to remind the members that the law states that “The vehicle operator must comply with all traffic laws and ordinances.”

11. TRUSTEE’S NOTES

Philip Lippo -
Ray Lally -
Tom Borglund -

12. Mayor’s Notes

A. Tom Johnson will be completing his 10th year of service to the city. It was suggested to purchase a plaque thanking him for his years of service. Council agreed.
B. Attorney Yetka will be notified for advice on the “excused” attendance for council members.

An annual review for Raenese Jokimaki was conducted. She received an excellent rating.

Motion by Lally to approve Raenese Jokimaki’s annual review and step raise. Seconded by Borglund. Motion carried unanimously.

ADJOURN

Motion made by Lally, seconded by Lippo, to adjourn the meeting at 9:36 pm. Motion carried unanimously.

Mayor Lisa Lund

ATTEST:

LuAnn Freiermuth, City Clerk-Treasurer