

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
May 18, 2016 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on May 18, 2016 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor Lisa Lund
Council Members Phil Lippo, Warren Peters, Tom Borglund, Ray Lally

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Raenese Jokimaki (Bar Manager), Tom Johnson (Maintenance)

Others: Gerald Letty, Sharon Zelazny

1.ADDITIONS OR CHANGES TO AGENDA

Under Old Business Delete: A. Sam Clark – Forest Hill Cemetery

Add: A. Gerald Letty – Markusen Road

Under New Business change: Bill to Sharon Zelazny

Motion by Lally to approve the Agenda with changes. Seconded by Borglund. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

Gerald Letty was present to inform the council of the flooding, drainage, and erosion problems on Markusen Road. The ditch along the road is very shallow and accumulated road fill is causing problems with drainage and flooding. The culvert by Mr. Letty's driveway is damaged and prevents full flow of water causing pooling and erosion. Erosion has exposed the top of the culvert. He is also concerned of access in an emergency either going in or going out of his driveway when flooding occurs.

Over the years it has been debated whether this is a city road or county road. Clerk Freiermuth consulted with John Mattinen, the city engineer. According to MnDOT and Carlton County maps the county roads 122 and 120 that intersect Markusen Road are county responsibility but the Markusen road is the city responsibility.

Tom Johnson verified that the ditches need to be cleaned out.

Tom was asked to get a quote on gravel and repairs for Markusen Road.

Mayor Lund said "As the budget allows" we will make repairs.

NEW BUSINESS

Sharon Zelazny was present asking the council for permission to research the possibility of moving the liquor store to the intersection of 210 & 73. She stated that she is willing to research grants to defray the cost, research loan information, get a rough estimate for remodeling, get a rough estimate for a new building, get verification that the soil is not contaminated from previous buried fuel tanks, research the idea of adding a kitchen for a bar menu, and ideas for use of the current bar building. Sharon stated that the liquor store is the City's biggest asset and she believes it could be improved upon. She also emphasized that the bar menu is not to compete with the Country Inn but rather to compliment it. She stated we do NOT want to see another business closing down. Ultimately the goal would be to increase revenue so the city can lower or at least maintain its citizen's taxes.

Council member Lally stated that he would like to allow Sharon to go ahead and do the research as long as there are no consulting fees. Mayor Lund agreed to grant permission to research moving the liquor store. No motion necessary at this time.

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for April (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

Motion by Borglund to approve the consent agenda. Seconded by Peters. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

1. Craig Weingart, from Minnesota Pollution Control, conducted a surprise visit. Mr. Weingart went through all the paperwork and inspected the ponds and sewer mound systems. He highly complimented Tom for going over and above what is expected. He was very impressed with Tom's recordkeeping and taking a proactive position. There is a minor violation of the I&I at the southeast mound. Tom is aware of the problem and stated to Mr. Weingart that he has already made arrangements for repair in June.
2. The pond sewer drainage gate valve rusted and broke over the winter. Tom was able to repair this with the help from Jay Soderbloom and his welding crew and was able to get nuts and bolts from Warren Peters.
3. Aardvark will pump the satellite toilets more frequently as they are being used more often. A handicap satellite will be delivered to the beach.
4. One-third of the sewer system has been jetted by Ritter & Ritter.
5. Pothole patch has been delivered. Tom will start filling potholes this week.
6. Tom has asked the County to grade Railroad Street. Pothole patch is needed on the South Alley, clinic parking lot, and Lake Street. Tom will work on these streets.
7. Flushed all hydrants this spring. The hydrant by the school drips. Once the curbstop is located Tom will fix the hydrant.
8. Working on obtaining a burning permit for the grass and brush behind the pavilion.
9. Received quotes for gravel from Keith Clark and Craig Harp.

Motion by Peters to approve \$1850 for 3" of gravel for Lally Road and \$185 for one load of gravel on Lippo Lane from Keith Clark. Seconded by Lippo. Motion carried unanimously.

10. Received quotes for a skidsteer: Bobcat of Duluth \$36,255.07 and Timmer Implement of Aitkin \$37,361.80. Tom was asked to check on financing through Bobcat and Northview Bank.

11. Will work on the North Alley before the parade in June.

Motion by Lally to approve the Manager's Report. Seconded by Lippo. Motion carried unanimously.

B. Project Status Report from JPJ Engineering

John Mattonen assisted with general questions throughout the month, assisted with zoning questions throughout the month, and developed a site map of the park area for use in preliminary planning for additions to the park.

C. The Water Ordinance was tabled until corrections can be made. Clerk Freiermuth will make changes and re-submit to Attorney Yetka.

6. LIQUOR STORE

A. Manager's Report

1. Inventory is being done on an Excel worksheet. Backups have been done.

2. Summer Specials: Patio Pop-Ups. Customer is to show the Pop-Up on Facebook to obtain the special price for drinks on the patio.

3. Summer Hours: Mon-Thurs 10 am – 1 am; Fri-Sat 9 am – 1 am; Sunday noon – midnight.

4. June 25 – Summer Fest – Open Jukebox Night

8. Received the patio tables and chairs.

9. Researching kitchen items for a bar menu: 4-sandwich Panini Grill \$545; stainless steel table \$157.00; Auto-Fry \$4200.00. A food safety certificate would be required and licensing by the State.

10. Visited the Barnum Bar which has the MicroSale computer system. They are very happy with the reports, e-mail function, and inventory module of this system. Raenese is calling and talking to other managers about MicroSale. Discussion followed comparing MicroSale with PointOS. Discussion of the pros and cons. Motion tabled until further research is done.

Motion by Borglund to approve the Manager's Report. Seconded by Lally. Motion carried unanimously.

B. Inspection Report

1. Raenese has talked to employees about discontinuing storing items in ice used for beverages.

2. The proper QAC test strips have been purchased for testing the sanitation in the sink.

3. Pizza room has been cleaned.

4. Tongs, utensils, or gloves must be used when cutting and serving lemons or limes.

C. TORT Liability

Motion by Peters to NOT WAIVE the monetary limits on Municipal TORT Liability. Seconded by Lippo. Motion carried unanimously.

D. Computer System

Motion tabled until further research.

7. PARKS AND RECREATION/PAVILION

A. Discussion on the permanent outhouse at the park. Items have been thrown into the outhouse that will have to be removed before Aardvark is able to pump it out. The outhouse will remain but be pumped out more often.

B. The Cromwell Women's Softball League has requested a donation. Last year's check was not cashed; it was lost.

Motion by Peters to approve a \$300 donation to the Women's Softball League to include the 2015 and 2016 season. Seconded by Lally. Motion carried unanimously.

8. GENERAL CITY/HOUSING/HIGHWAY

A. Gary Davis applied for a zoning permit to put up a fence. This was approved by JPJ Engineering.

Motion by Peters to grant a zoning permit to Gary Davis. Seconded by Lippo. Motion carried unanimously.

B. Citizen Complaint by Eugene Hansmeyer to request the removal of a neighboring building that is falling down on his property. Peters will take pictures to present to the council before a letter is sent out.

9. FIRE DEPARTMENT/AMBULANCE

10. Clerk/Treasurer

1. Election Training on Monday, May 23, at the Carlton County Transportation Building. Peters volunteered to attend.

Motion by Lippo to pay Peters mileage and special meeting pay to attend the Election Training. Seconded by Lally. Motion carried unanimously.

2. MCFOA membership. We do not participate. It was decided not to renew the membership at this time.

3. We received a thank you note from the Tri-Community Food Shelf.

4. CTAS 8 training on April 25 was very helpful. We have now converted over exclusively to Version 8.

5. Clerk has obtained lots of information for a liquor liability insurance comparison. It was decided to remain with LMCIT at this time and may review before next year's renewal.

11. TRUSTEE'S NOTES

Phil Lippo – Lighter weight mops have been requested for use at the pavilion. The Clerk will check into purchasing one or two.

Ray Lally – The CACC has requested to take down the hurricane fencing in the park. The council has denied that request. The fence is to remain. The boxcar was discussed with ideas to paint it since it isn't worth the scrap to get rid of it right now. No decision made.

Warren Peters – A window in the apartment rental is cracked. Renter has not vacated yet.

Tom Borglund -

12. Mayor's Notes

The Mayor requested Special Meeting pay for the Liquor Store Committee for attending a meeting on Tuesday, May 17.

Motion by Lally to approve Special Meeting pay. Seconded by Lippo. Motion carried unanimously.

Employee Review

Raenese Jokimaki –

Motion by Borglund to approve Raenese's Employee Review. Seconded by Lally. Motion carried unanimously.

Motion by Lally to adjourn the meeting at 9:12 pm. Seconded by Peters. Motion carried unanimously.

Mayor Lisa Lund

ATTEST: _____
LuAnn Freiermuth, City Clerk-Treasurer