

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
March 18, 2015 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on March 18, 2015 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:01 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor: Lisa Lund

Council Members: Warren Peters, Tom Borglund, Ray Lally

Absent: Philip Lippo (excused)

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Tom Johnson (Maintenance), Raenese Jokimaki (Liquor Store Manager)

1. ADDITIONS OR CHANGES TO AGENDA

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

NEW BUSINESS

- A. Approval was requested from the Fire Relief Association to increase the yearly contribution for retirement from \$1300.00 to \$1500.00. No action was taken. More information was requested. Will discuss again at the April meeting.

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for February (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals: January \$600.20
- G. Treasurer's Monthly Report

Motion by Lally, seconded by Peters to approve the consent agenda. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- a. Tom thanked the council for approving him to attend the Minnesota Rural Water Association Wastewater Conference. He said it was well worthwhile. Some of the topics included rodent control at the ponds, OSHA in the workplace, EDMR training, sludge reduction, and prevention of water tower freezing.
- b. When our current grant for the wiring for the generator at the wellhouse is complete we can apply for a grant for a mixer in the water tower. This will prevent the water from freezing in the tower during the winter.

- c. The Cromwell Area Community Club would like to plant flowers and place boulders around the base of the Welcome to Cromwell sign on the east end of town. Lighting was discussed. Using the current street light pole and adding a transmitter and wiring for a light to shine on the sign would be too expensive. It was recommended looking into solar lights.
- d. Enbridge has been hauling water from the city to their work site. When they are finished in our area the city will mail out a bill for their water use.
- e. We are waiting for the electrician to do the wiring at the well house for the city generator.
- f. Tom requested vacation time from April 16-21.

Motion made by Borglund to approve vacation time for Tom from April 16-21. Seconded by Peters. Motion carried unanimously.

- g. Great River Energy purchased water from the city for their powerline project. The city received \$2787.50.
- h. Contacted the city engineer for information on sewer lines for the Oetterer property on Island Lake.
- i. The John Deere 0-Turn lawnmower from Moose Lake Implement has been ordered.

B. Project Status Report from John Mattonen.

- a. Assisted city staff and property owners with information on sewer lines and building requirements for two residences on Island Lake.

6. LIQUOR STORE

A. Manager's Report

- a. Summer hours will begin on March 20. Sundays will remain the same for now with closing at 10 pm.
- b. Bartender evaluations were done for Melissa, Megan and Samantha. Raenese recommended a step increase for all three.
- c. Discussion on the patio door, walkway, and fencing. Ray Riihiluoma Inc. submitted an estimate of \$11,440.00 for the proposed door and windows. The clerk was asked to contact the city auditor to see about transferring funds to the liquor store fund to pay for the patio door and window project.

Motion by Lally to accept Riihilouma's estimate for work pending approval from the city auditor. Seconded by Borglund. Motion carried unanimously.

- d. Cromwell alumni basketball will be held the weekend of March 28th. March 28 LuAnn Zaudtke has been scheduled for karaoke.
- e. April 25 – Benefit for David Jokimaki. Dinner at the pavilion. Music by Simpson Road at the liquor store.
- f. Shop & Wine will be held in May.
- g. Waiting for delivery of the computer system.
- h. Ordering products for "Build Your Own 6-Pack." Will start small as space is limited for inventory.
- i. The tables are currently being covered with laminated beer advertising.
- j. Received 5 umbrellas from the beer distributors for the patio.
- k. Ordering awnings for the two front windows.
- l. Teresa Whiting submitted her resignation effective March 31..

Motion by Peters to accept Teresa Whiting's resignation. Seconded by Lally. Motion carried unanimously.

m. Requested step increases for Melissa, Megan, and Samantha.

Motion by Peters to accept step increases for Melissa, Megan and Samantha. Seconded by Borglund. Motion carried unanimously.

7. PARKS AND RECREATION/PAVILION

A. Approve raffle sponsored by the Cromwell Area Community Club.

Motion by Peters to approve a raffle sponsored by the Cromwell Area Community Club. Seconded by Lally. Motion carried unanimously.

B. The Cromwell Area Community Club requested a donation to purchase flowers, plants, and planters along Main Street to help beautify the community. A \$300 donation was suggested.

Motion by Lally to donate \$300 to the CACC for beautification. Seconded by Peters. Motion carried unanimously.

8. GENERAL CITY/HOUSING/HIGHWAY

A. Approve Mayor Lisa Lund to be on the city bank accounts and safety deposit box.

Motion by Borglund to approve Lisa Lund as signee on all city bank accounts and the safety deposit box. Seconded by Peters. Motion carried unanimously.

B. Discussion on adding Fire Chief Lucas Goodin on the bank resolution for a debit card. Other department heads do not have debit cards so it was not approved.

C. Approve vacation for LuAnn from April 6-9 and time off on April 15-16.

Motion by Lally to approve time off for LuAnn on April 6-9 and 15-16. Seconded by Borglund. Motion carried unanimously.

9. FIRE DEPARTMENT/AMBULANCE

A. Discussion on topics covered at the March 10, 2015 Joint Powers Board meeting. The fire department has now installed a computer and an "I Am Responding" system for receiving and responding to fire and ambulance calls. A call came in during the Joint Powers meeting so we were able to see how it works. Calls will come in on the computer at the fire hall and also on the members' cell phones. The members can then respond, with the option of how long it would take them to get to the fire hall. The computer will also be able to track licenses, alerts for meetings and notices, and many more options yet to be trained on.

B. A donation of \$20.00 was given to the Cromwell-Wright Ambulance department in memory of Chris Karlsson.

Motion by Borglund to accept the donation of \$20.00 from the family of Chris Karlsson for the purchase of Capital Expenditures for the Cromwell-Wright Ambulance department. Seconded by Peters. Motion carried unanimously.

10. Clerk/Treasurer

A. The city auditor is scheduled to be at the city office on March 26.

B. Dennis Ceilich has expressed interest in the karaoke machine in exchange for installing two wireless microphones at the pavilion. It was decided to ask \$400 for the machine but no installation of microphones.

C. Floodwood Services will start parking their van at the city hall. They were able to get a local driver and this would save mileage for both the driver and Floodwood Services. They have provided a Hold Harmless Agreement and proof of insurance.

D. A resident of Cromwell has experienced water discoloration problems off and on over the winter. The council agreed to credit her water & sewer account for one month.

Motion by Peters to credit this resident for one month of water & sewer. Seconded by Borglund. Motion carried unanimously.

11. TRUSTEE'S NOTES

Warren Peters - Asked about the progress on the Lundin building. The clerk was instructed to contact the city attorney to set a deadline for improvements/demolition.

Tom Borglund – Inquired about the speed zone signs. Peters offered to check out the computer system and re-program if possible. Borglund offered to help Tom re-install the solar panel on the sign west of town.

Philip Lippo-

Ray Lally –

12. Mayor's Notes

A. Suggested a meeting pay for the Liquor Store committee. The amount will be the same as the meeting pay for council members.

Motion by Lally to pay members for meetings for the liquor store committee at the same rate as meeting pay for the city council. Seconded by Lund. Motion carried unanimously

B. Free potatoes at the city hall garage and the pavilion garage. Any left will be hauled away next week.

C. Approve changing the April City Council meeting from April 15 to April 22.

Motion by Peters to approve changing the date of the next city council meeting from April 15 to April 22. Seconded by Lally. Motion carried unanimously.

ADJOURN

Motion made by Lally, seconded by Peters, to adjourn the meeting at 8:47 pm. Motion carried unanimously.

Mayor Lisa Lund

ATTEST:

LuAnn Freiermuth, City Clerk-Treasurer