

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
February 17, 2016 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on February 17, 2016 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor: Lisa Lund

Council Members: Ray Lally, Phil Lippo, Warren Peters

Absent: Tom Borglund (excused)

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Raenese Jokimaki (Liquor Store Manager)

Other: Ron Moen, Dianne Knoblen

1. ADDITIONS OR CHANGES TO AGENDA

Add 6 B: Pay increase for bartenders

Motion by Lippo to approve the Agenda with noted addition. Seconded by Lally. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

Dianne Knoblen, Food Shelf Executive Director, was present to encourage the Council to participate in the "Mayor's Challenge" competing against the cities of Tamarack and Wright to collect soup for the March Food Drive. Dianne also put in a request for a monetary donation from the 10% Gambling Fund. Discussion followed.

Motion by Lally to participate in the Soup Drive. Seconded by Lippo. Motion carried unanimously.

3. OLD BUSINESS

NEW BUSINESS

4. CONSENT AGENDA

A. Approval of prior meeting minutes.

B. Pavilion calendar

C. General Ledger for January (listing receipts and disbursements)

D. Claims list for approval

E. Liquor Store monthly sales total report

F. Pull tab totals

G. Treasurer's Monthly Report

Motion by Lally to approve the consent agenda. Seconded by Lippo. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- a. Still working on quotes for a mixer in the water tower. Kevin Huson, Quality Flow Systems, Inc, was here to get tower measurements and pictures. Will get 2 quotes.
- b. Purchased a new chlorine pump for the well house. The old one was worn out. Everything is good and working fine again.
- c. No ice skating rink this year due to warm temperatures. Had 2 people inquire why there was no skating rink this year.
- d. The Evergreen P.A.C. ATV Club is requesting sponsorship of \$50 for the ATV Trail Map. This would purchase an advertising spot on the map and on their website for the liquor store.

Motion by Lippo to sponsor an ad on the ATV Trail Map/website. Seconded by Lally. Motion carried unanimously.

B. Project Status Report from JPJ Engineering

John Mattonen assisted with general questions throughout the month. When discussing water and sewer rates he stated that our rates appear to be similar to what other cities charge.

- C. Mayor Lund, Council Member Peters, and Clerk Freiermuth met with Teri Osterman from the Minnesota Rural Water Association to discuss water and sewer rates, late charges, unread meter charges, buildable lot rates and other rates. Further discussion at next month's meeting.

6. LIQUOR STORE

A. Manager's Report

- a. Krysta Konieska has completed her probationary period. Manager recommended hiring her.

Motion by Lally to approve hiring Krysta Konieska as bartender. Seconded by Lippo. Motion carried unanimously.

- b. A new glass cleaner needs to be purchased. The cost will be approximately \$325-350.

Motion by Lally to approve purchasing a glass cleaner. Seconded by Lippo. Motion carried unanimously.

- c. March 20 – Stranded.

- d. The liquor store will be collecting soup items for the Food Drive.

- e. Cheryl inquired whether the city wants her to continue overseeing the cleaning at the pavilion. Mayor Lund will talk to Tom about the necessity of that and will get back to the council at next month's meeting.

- f. Tristen Smith has been hired as custodian.

- B. Request for pay increase for bartenders. Discussion followed. Minimum wage goes up to \$7.75 on August 1, 2016. Discussion on probationary wage and increasing each step by 50 cents. Discussion on changing the probationary period from 90 days to 120 days.

Motion by Lally to change the probationary wage to \$7.75, change the starting wage at \$8.50, and increasing each step by 50 cents. Seconded by Lippo. Motion carried unanimously.

Motion by Lally to increase the probationary period from 90 days to 120 days for all new employees. Seconded by Peters. Motion carried unanimously.

Motion by Lally to approve the Liquor Store Manager's Report. Seconded by Lund. Motion carried unanimously.

7. PARKS AND RECREATION/PAVILION

A. Discussion on insurance coverage for the annual pavilion contract groups. Mayor Lund will talk to Carl Brandt, Town & Country Insurance.

8. GENERAL CITY/HOUSING/HIGHWAY

A. Tom is at the top of the wage step increment scale. Mayor Lund will gather information from other small cities on their pay scale. Will be discussed at next month's meeting.

9. FIRE DEPARTMENT/AMBULANCE

A. Council representatives from other cities receive a meeting pay for attending the Northwest Ambulance District meetings. It was suggested by the District to ask the city of Cromwell about paying our council representative. Meetings are held three times a year.

Motion by Peters to approve a meeting pay of \$62.50 for up to 4 hours for the city representative to attend the Northwest Ambulance District meetings. Seconded by Lippo. Motion carried unanimously.

10. Clerk/Treasurer

a. The clerk received another request for data from Marvin Pirila. Discussion followed regarding how to respond to his demands. Mayor Lund will contact Attorney Yetka.

11. TRUSTEE'S NOTES

Phil Lippo – Asked about the Harvest Fest this year. Harvest Fest is being renamed and will be held in conjunction with the All Class Reunion to be held over the 4th of July weekend. Details and activities still to be determined.

Ray Lally – Encouraged donations toward the weed control on Island Lake. Lake Restoration from Rogers, MN applied weed control last year and are willing to do the same type of application this year.

Warren Peters – Wanted to know if the liquor store committee verified that the dial-in software was taken off the computer at the liquor store. Mayor Lund will check on this.

12. Mayor's Notes

Attended the liquor store employee meeting held on Jan 31.

Motion by Lally to adjourn the meeting at 9:46 pm. Seconded by Lippo. Motion carried unanimously.

Mayor Lisa Lund

ATTEST: _____
LuAnn Freiermuth, City Clerk-Treasurer