

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
February 18, 2015 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on February 18, 2015 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor: Lisa Lund

Council Members: Warren Peters, Tom Borglund, Philip Lippo, Ray Lally

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Tom Johnson (Maintenance), Raenese Jokimaki (Liquor Store Manager)

Others: Tracey Goranson, Wanda Karppinen,

1. ADDITIONS OR CHANGES TO AGENDA

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

NEW BUSINESS

- A. Tracey Goranson and Wanda Karppinen, representing the Cromwell Area Community Club, presented a beautification plan for flower pots and flowers on Main Street in Cromwell. A more detailed plan will be available once the nurseries are open in the spring. Donations will be accepted by the club to go toward the cost of the project. The city was asked to consider making a donation in the spring.

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for January (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals: December \$384.80
- G. Treasurer's Monthly Report

Motion by Lally, seconded by Peters to approve the consent agenda. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- a. The 3-door cooler that was not being used was removed from the liquor store.
- b. The heaters in the pavilion have been repaired.
- c. The shop heater has been repaired.

- d. Have been monitoring the water tower several times a day and throughout the nights to prevent freezing. Need to think about purchasing a mixer to prevent water from freezing.
- e. The grant for new wiring at the well house for the city generator has been approved and we are waiting on the electrician to do the work.
- f. Hauled water with the fire department tanker truck for several days for Great River Energy as they are drilling holes for new power poles. They will pay for labor, water, and use of the truck.
- g. The street light at the intersection of Hwy 210 and Middle Road has been installed.
- h. Contacted the city engineer for detailed maps of the water lines at the school for a new building project and at the gas station.
- i. Requesting approval to purchase a new John Deere 0-Turn lawnmower from Moose Lake Implement. Prices and models were discussed.

Motion by Peters to approve the purchase of Model # Z950M for \$9400.00 using sewer funds. Seconded by Borglund. Motion carried unanimously.

B. Project Status Report from John Mattonen.

- a. Assisted Tom with maps of the city water lines for the school and gas station.

6. LIQUOR STORE

A. Manager's Report

- a. Raenese and Megan attended the MMBA Boot Camp from Feb 16 – 18 at Breezy Point Resort. They learned a lot from the conference and felt it was very worthwhile. They came back with several ideas to put into place:
 - A private office will be set up in a corner of the liquor room for the manager. Raenese requested a master computer be placed in this office for her and her assistant's use only. This will help get a better handle on inventory and internal controls.
 - Safety concerns were discussed for patrons and employees. Regular safety meetings will be scheduled.
 - An events calendar will be created and placed on the city website. Looking into Arvig, a mobile texting application for advertising events and drink specials.
 - Mandatory training will be scheduled for all liquor store employees. This will cover theft training, customer service, new liquor laws and how they affect employees, and other topics as they come up.
 - Will be backing up the cameras monthly.
- b. Raenese asked when she could expect the new computer software system. Peters is working on the credit card processing program now and will get that in place first.
- c. New Promotions:
 - Build a 6-pack of Minnesota Brewery's craft beers.
 - Wine Wednesday: 10% off on wines on Wednesdays and 15% off the "featured" wine.
- d. Now that the cooler is out, would like to talk to Hazelwood about bringing a Foosball game for the back room. Air hockey was also mentioned as an idea.
- e. Would like to paint the back room and the off-sale shelves. Will be rearranging the off-sale products for better viewing.
- f. Will be updating the liquor store employee manual.
- g. On February 23 & 24 the bar will be closed as the cooler is scheduled for a cleaning.
- h. Getting bands booked for the summer.
- i. Waiting for bids for the patio door.

- j. Asked for approval to accept Jeff Anderson's estimate of \$1320.00 for material and labor to finish off the inside of the cooler after it has been stripped and treated for mold/mildew. Glassboard will be used as the interior finish and seams will be sealed with silicon to prevent moisture penetration in the future.
Motion by Lally to approve Jeff Anderson's estimate of \$1320.00 for cooler repair. Seconded by Lippo. Motion carried unanimously.
- k. Would like to contact Dish about a music package and get pricing.
- l. Night bartenders will no longer be counting and balancing money after their shift. This will be done on the following morning shift by either the manager or assistant manager. Concern with employee safety.
- m. February 20 – Bar Stool Revelers (a 2-piece band). 7-11 pm.
- n. Teresa Whiting put in her resignation effective March 31.

7. PARKS AND RECREATION/PAVILION

A. Lake State Credit Union has donated \$1295.00 for swings for the future playground at the pavilion park in memory of Kaleb Anderson.

Motion by Lally to accept the donation of \$1295.00 from Lake State Credit Union for swings at the pavilion park. Seconded by Peters. Motion carried unanimously.

8. GENERAL CITY/HOUSING/HIGHWAY

A. Review Employee Insurance Rates. The clerk presented the renewal rates effective March 1, 2015 and requested the council to consider increasing the amount the city pays toward the premium for our employees. The city contribution has not been increased for several years in spite of annual premium increases. Discussion followed pertaining to the benefit package, options, and deductibles. The council agreed to increase the city portion from \$400 to \$550 per month toward the insurance premium.

Motion by Peters to increase the city portion of the employee's health insurance to \$550 per month. Seconded by Lally. Motion carried unanimously.

B. The city has recently received two nuisance complaints of dogs. One complaint was about the barking and the other complaint was about dogs running loose. The policy of the city is that a written and signed complaint form needs to be on file at the city office and then the city will send out a letter with the nuisance ordinance.

C. The Public Nuisance Affecting Health Ordinance was discussed pertaining to the accumulation of debris within city limits. The clerk will talk to the current property owner.

9. FIRE DEPARTMENT/AMBULANCE

A. The minutes from the February 10, 2015 Joint Powers Board meeting were reviewed.

B. A donation of \$1775.00 was given to the Cromwell-Wright Ambulance department in memory of Chris Karlsson.

Motion by Lally to accept the donation of \$1775.00 from the family of Chris Karlsson for the purchase of Capital Expenditures for the Cromwell-Wright Ambulance department. Seconded by Peters. Motion carried unanimously.

C. New officers have been appointed for 2015:

Fire Chief: Lucas Goodin

Assistant Fire Chief: Mike Peterson

Captains: Matt Hakala and Scott Lehti

Engineers: Tom Johnson and Kevin Gabrielson

Lieutenants: Greg Eliason and Gene Lott

Motion by Lally to approve the 2015 officers. Seconded by Borglund. Motion carried unanimously.

D. The Fire Chief has requested a city debit card.

Motion by Lally to approve a city debit card for Lucas Goodin. Seconded by Lippo. Motion carried unanimously.

10. Clerk/Treasurer

A. Discussion on requests for donations. None made at this time.

11. TRUSTEE'S NOTES

Warren Peters -

Tom Borglund –

Philip Lippo-

Ray Lally –

12. Mayor's Notes

A. The council was asked if anyone was interested in attending the Safety and Loss Control Workshop. No one will attend this year.

B. The council was asked if anyone was interested in attending the Aquatic Invaders Summit in Carlton. There are several community members who will be attending to represent our area.

ADJOURN

Motion made by Lally, seconded by Peters, to adjourn the meeting at 8:58 pm. Motion carried unanimously.

Mayor Lisa Lund

ATTEST:

LuAnn Freiermuth, City Clerk-Treasurer