

**CITY OF CROMWELL WELLHEAD PROTECTION PLAN  
PUBLIC MEETING**

Wednesday, September 20, 2023, Cromwell Pavilion  
Convened at 6:00 PM

Mike Strodman of MN Rural Water Association was present to review the City of Cromwell Wellhead Protection Plan.

**CITY OF CROMWELL  
REGULAR COUNCIL MEETING**

A regular meeting of the City Council of the City of Cromwell was held on September 20, 2023 at the Cromwell Park Pavilion.

The meeting was called to order at 6:14 PM by Mayor Sharon Zelazny, followed by the Pledge of Allegiance.

Present at Roll Call: Mayor Sharon Zelazny, Council Members Lisa Irving, Ray Lally, Ed Raisanen and Alex French.

Municipal Liquor Store Manager Krysta Konieska, City Engineer John Jamnick and four guests were also present.

Mayor Zelazny welcomed all in attendance.

There was a motion by Lally, seconded by Raisanen, to approve the agenda with the additions of 7.2 Talon Metals Community Meeting, 9.1.a.-1 Resolution No. 23.9.20 Resolution Authorizing the Issuance, Sale, and Delivery of a \$754,000 General Obligation Utility Revenue Bond, Series 2023A, 9.1.c. Water Tower Update – KLM Engineering Proposal, 10.5 New Restaurant, and 10.6 Zoning Change. Motion carried by unanimous voice vote.

Rocky Youngberg inquired about flags on the new light-poles.

There was a motion by Lally, seconded by French, to approve a building permit for Thomas and Jane Heikkila for a new home. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

The MRWA and USDA Loan Closing is set to take place September 26 at City Hall. Fryberger Law Firm will guide City officials through the process.

Motion by Raisanen, seconded by Lally, to approve the attached Resolution No. 23.9.20, Resolution Authorizing the Issuance, Sale, and Delivery of a \$754,000 General Obligation Utility Revenue Bond, Series 2023A. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

Mayor Zelazny gave an update on the SAM.gov Reactivation.

Motion by Lally, seconded by Irving, to approve \$3,700 to KLM Engineering for a water tower upgrade. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

Mayor Zelazny updated the council on the DNR Grant work status and an upcoming Grant Coordinator park visit.

Mayor Zelazny updated the council on the Drainage Grant financial status and work yet to be completed.

Mayor Zelazny notified the council that Jennifer Tarnowski, of JPJ Engineering is working with the city on some grant pursuits.

Motion by French, seconded by Irving, to approve the consent agenda which included Approval of August 20, 2023 Regular Meeting Minutes and the Pavilion Calendar for September and October 2023. Motion carried by unanimous voice vote.

Motion by Lally, seconded by Raisanen, to approve the attached financial report. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

The council acknowledged the correspondence which included Talon Metals – DOD 20.6 million dollar funding and Talon Metals Community Meeting.

The Mayor's report included:

- A TIF Funding Update;

There was a discussion on a Stauber Congressionally Directed Spending Project Broadband Award and how to proceed. There was motion by Irving, seconded by French, to not proceed with the Stauber Congressionally Directed Spending Broadband Project Award. Mayor Zelazny will send a letter to Congressman Stauber. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

Other Mayor Report:

- A Cannabis Ordinance Update;
- Lower speed limit pursuits;
- And a thank you to Kim Ochocki.

The Mayor shared a Maintenance Superintendent report that included:

- A new maintenance helper has been hired;
- Prepping the park for Harvest Fest;
- Locates;
- Lift Station problem;
- Beach and Ball-field prepped for winter.

The Municipal Liquor Store Manager's Report included:

- Update of a MMBA Regional Meeting,  
E-commerce,  
New Legislation concerning earned sick and safe leave;
- Upcoming MMBA Conference – April 20-23;
- Harvest Fest update.

The council acknowledged the July 25, 2023 Joint Powers Minutes and the Feb. 21, 2023 NW Carlton County Ambulance District minutes. French updated the council on a recent Ambulance District meeting.

Mayor Zelazny updated the council on the Local Partnership Program grant and an upcoming meeting. Irving volunteered to participate in the next bi-weekly meeting.

Mayor Zelazny updated the council on the Northern Grind LLC – Coffee Hut status.

There was a motion by French, seconded by Lally, to approve the building permit for Mark & Tina Tollgaard for a new home. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

There was a motion by Raisanen, seconded by French, to approve the building permit for Carlton County for a new recycling shed. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.


The 2024 Property Tax Levy was discussed. There was a motion by Irving, seconded by Lally, to set the 2024 tax levy at \$156,935. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

Mayor Zelazny updated the council on a possible new restaurant coming to Cromwell.

Motion by Irving, seconded by Lally, to set a zoning public hearing at 6:00 PM on October 18, 2023 with our Regular Council Meeting to immediately follow. Roll call vote: Yes - Lally, Irving, French, Raisanen, Zelazny; No – None. Motion carried.

There was a motion by Raisanen, seconded by Lally, to acknowledge and commend the Cromwell Area Community Club for the successful Harvest Fest. Motion carried by unanimous voice vote.

The meeting was adjourned at 7:52 PM.

  
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Sharon Zelazny, Mayor

  
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Lisa Irving, Council Member