

CITY OF CROMWELL
REGULAR COUNCIL MEETING
CROMWELL PAVILION
Wednesday, August 16, 2023

A regular meeting of the City Council of the City of Cromwell was held on Wednesday, August 16, 2023 at the Cromwell Park Pavilion.

The meeting was called to order at 6:00 pm by Mayor Sharon Zelazny, followed by the Pledge of Allegiance.

Present at Roll Call: Mayor Sharon Zelazny, Council Members Ed Raisanen, Ray Lally, Lisa Irving and Alex French. Public Works Director Brent Milczark, Clerk Tammy Onstad, City Engineer John Jannick and one guest were also present. Mayor welcomed all in attendance.

There was a motion by Raisanen, seconded by French, to approve the agenda with the addition of 10.3 Building Permit for Theodore Lammi. Motion carried by unanimous voice vote.

There was a motion by Irving, seconded by Lally, to approve the building permit from Keith and Annette Butala for a garage addition: roll call vote yes: Raisanen, Lally, Irving, Zelazny; No – none. Motion carried.

Part of the city's contract with U.S.A. was to directionally drill a waterline under the railroad. This is part of the USDA loan/grant. By mutual agreement, U.S.A. is giving up this part of their contract. There was a motion by Lally, seconded by Raisanen, to go out for bids to drill a waterline under the railroad; Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

The city contracted with U.S.A. to redo the North Alley/Burnett St/Liquor Store Parking Lot. By mutual agreement, U.S.A. is giving up this contract. There was a motion by Irving, seconded by French, to rebid the paving of the North Alley/Burnett St/Liquor Store Parking Lot. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

The proposal for \$43,720.00 for the park electrical upgrade from Parson's Electric as part of the USDA loan/grant. This is the revised quote. Lake Country Power is allowing us to keep the necessary poles and this is new light fixtures and hooking up all the electric underground including two decorative light poles on the Riverwalk. There was a motion by Lally, seconded by Raisanen, to allow them to approve the \$43,720.00 proposal from Parson's Electric for the park electrical upgrade. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

There was a motion by Irving, seconded by Raisanen, to approve the consent agenda which included the July 19, 2023 Regular Meeting Minutes and the Pavilion Calendar. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

There was a motion by Lally, seconded by Irving to approve the attached financial report. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

The July Treasurers's Monthly Report was not available and will be brought to the September meeting for approval

Correspondence included the ARDC 2024 Tax Levy/Preliminary Budget.

The Mayor's report included:

- Speed limit concerns;
- National Night Out Update;
- School Strategic Planning Participation;
- Pavilion Committee;
- Fence Sale;
- Grant Pursuits.

Irving expressed that several people are requesting more street signs around town.

The City of Cromwell has a Wellhead Protection Plan in place and it needs to be updated every 10 years. A public information meeting is required. There was a motion by Lally, seconded by Raisanen, to hold a public wellhead protection information meeting on September 20th at 6:00 P.M with our regular council meeting to follow. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

Brent Milczark, the new Public Works Director was introduced. His report included: Upgrade on lift stations; Park Maintenance.

Municipal Liquor Store Manager presented two estimates for a new freezer; one from Best Buy for \$1,100.85 and Dougherty Appliance for \$1084.00. There was a motion by Lally, seconded by Raisanen, to accept the bid for the freezer from Dougherty's Appliance for \$1084.00. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

The June 27, 2023 Joint Powers Minutes were available for review.

The Cromwell/Wright Area Fire District Relief Association has moved to increase their yearly investment from \$1,700 to \$2,000 for active service. There was motion by Irving, seconded by French, to approve the Cromwell-Wright Fire Department Relief Association request to increase the yearly investment to \$2,000.00 for active service. Roll call vote: Yes- Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

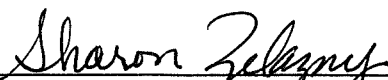
There will be a kick-off meeting with Bolten & Menk, Carlton County and MN DOT for the LLP Trail Project on Monday, August 21st at the Pavilion. Raisanen volunteered to attend the meeting. There was a motion by Irving, seconded by Raisanen, to approve the agreement for Professional Services MN, with Bolten & Menk. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

There was a discussion regarding the location of the Northern Grand LLC coffee hut behind the City Hall and whether or not that entrance should be one way. General consensus was that it should be one way.

Mayor Sharon Zelazny is working on a Cannabis Ordinance for the City of Cromwell.

There was a motion by Raisanen, seconded by Lally, to approve the building permit for Theodore Lammi for a sauna addition. Roll call vote: Yes - Raisanen, Lally, Irving, French, Zelazny; No – none. Motion carried.

The meeting was adjourned at 7:23 pm.


Sharon Zelazny, Mayor


Lisa Irving, Council Member