

**Approved Meeting Minutes
City of Cromwell
Carlton County, MN
Regular Council Meeting
November 22 2011
7:00pm**

A regular meeting of the City Council of the City of Cromwell was held on Tuesday, November 22, 2011 at 7:00pm at the Cromwell Park Pavilion

Present: Mayor: Samuel A Clark,
Council Members: Ray Lally, Lisa Lund, Warren Peters, Tom Borglund

Absent: none

Others Present: Pam Fistere, Voyageur Press; Paul Lampi, Liquor Store Manager

The meeting was called to order at 7pm by Mayor Clark

Minutes: Motion to accept October 24 2011 meeting minutes stated changes by Ray Lally and seconded by Lisa Lund. Motion carried unanimously

Additions to Agenda:

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Liquor Store:

- There will be music at the bar twice in December, 2 Dug Nite on the 10th and Denno on the 31st. Denno offered to play for free on Dec. 31st, but Paul thinks we should pay him and we may redeem a free night at another time when we need it.
- Sam mentioned that he had some complaints about 2 Dug Nite last time they played, Paul said he would look into it. There was discussion on some other options for music.
- Discussion on the tip recording requirements, check cashing policy and getting cash back from credit card purchases. With our new POS system on Jan first these things will be changing.
- There was discussion on year-end inventory. Warren and Scott will assist with the inventory on January first along with Paul beginning at 9:00am. The bar will open late if necessary, but it should not be an issue.
- Sales information was presented to the council. October sales were \$44,792.14 10.84% over October 2010.
- Pull tabs rent for September totaled \$1215.60.
- Sam asked Paul about discrepancies in his timecards. He mentioned that some of the edited punches were not accurate. Paul explained that some of the edited punches, though not the exact time that was worked, were for time he worked outside the bar. Sam asked that he make sure the time on the timecard matches actual time worked to avoid confusion.
- There was a conversation with Paul Lampi regarding timecards. Sam asked why his timecard did not match the schedule and also did not match his actual hours worked. Paul explained that he schedules the opener, either him or Dot, at 7:30. He does not need to be there at 7:30am on his opening shift. He further explained that he put in time that he was not in the office

Water/Sewer/maintenance:

- Certification of past due water & sewer accounts was reviewed.
- Motion to approve certification list by Ray Lally and seconded by Tom Borglund. Motion carried unanimously.

Parks and Rec / Pavilion

- The pavilion calendar for November thru January was reviewed.
- There was discussion regarding the YOT dance on December 31st. The council felt that if Chmielewski was charging for the dance, then he should pay a rental fee for the pavilion. Scott and/or Ray will follow up with Dick Huhta of the YOT to find out who is holding the dance. If it is held by Chmielewski he will be charged a \$150.00 rental fee.
- Lisa asked how the skating rink was coming along. Tom Johnson is trying to get it done by the 10th for the Luminary. Lisa will advertise for the rink in the bus bulletin and around town.
- There was a discussion about cleaning the pavilion. Non-profit/community groups seem to be leaving it messy. Sam will talk to them and make sure they understand their responsibilities.
- The Saddle club asked if they could put another gate in the north end of the staging area fence for the horse arena. The council said it would be okay for them to do that.

General City/Housing/Highway:

- There was discussion on advertising the city/liquor store on a magnet with local businesses on it in Cromwell. The magnet will be delivered to all addresses in the area for free. Advertising will cost \$267.30.
- Motion by Ray Lally and seconded by Warren Peters to advertise the new city address of 1272 highway 73, the city phone numbers, website, email and the liquor store phone numbers. Motion carried unanimously.
- There was discussion about what to do with the old city office space. Dr. Bode is willing to use the space, but there may be interest in renting it from a couple other businesses in town. Scott will follow up on it and discuss at the next meeting.
- There was discussion on the grocery store building. Warren wanted to know who was responsible for the building, as the condition is deteriorating rapidly. There are broken windows and graffiti on the building and he was concerned it would get worse. The council also asked if the water was shut off and the meter pulled, which has already been done.

Fire Dept./Ambulance:

- There was discussion on putting up fire numbers in the city limits. There have been issues with fire/ambulance and police finding addresses within city limits. Although our ordinance requires posting of your address in a prominent location, it is not always visible to emergency personnel. The council told Scott to seek some grant money to put up the fire numbers and will go through with the project in the spring of 2012.

Trustee's Notes:

- Lisa: none
- Ray: none
- Warren: none
- Tom: none

Clerk/Treasurer:

- Treasurer's report for October was presented to the council for review.
- Receipts for October totaled \$59,628.07
- Disbursements for September totaled \$103,910.45
- Claims list for approval totaled \$35,520.50
- Motion by Ray Lally and seconded by Warren Peters approve the October Treasurers report and pay the claims listed. Motion carried unanimously.

Mayor's Notes:

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Adjourn: Motion to adjourn by Ray Lally and seconded by Lisa Lund