

**Approved Meeting Minutes  
City of Cromwell  
Carlton County, MN  
Regular Council Meeting  
July 27 2011  
7:00pm**

A regular meeting of the City Council of the City of Cromwell was held on Wednesday, July 27, 2011 at 7:00pm at the Cromwell Park Pavilion

Present: Mayor: Samuel A Clark,  
Council Members: Ray Lally, Lisa Lund, Warren Peters, Tom Borglund

Absent: none

Others Present: Dick Huhta, Elaine Huhta, Johns Mattonen, MaryJo Borglund, Roger Harp

The meeting was called to order at 7:00pm by Mayor Clark

Minutes: Motion to accept June meeting minutes by Ray Lally and seconded by Warren Peters.  
Motion carried unanimously

Additions to Agenda:

- Discussion of towels, rags, mop heads, cleaning, copy paper, phone, and AED for pavilion/parks
- Food shelf W&S cost under W/S/Maint.
- Youth choir use of pavilion, under pavilion/parks
- Equipment rental prices/contract
- Question from Dick Huhta regarding paycheck of Wanda Shiflett
- Dick Huhta had a question about office hours for clerk's office

Liquor Store:

- Music and entertainment: No music set up at this time for August.
- Harvest Fest committee requested that the City hold a beer garden during harvest fest in the park. The Harvest Fest will put up a fenced area for the beer gardens and supply security if they deem it necessary. Scott mentioned he had talked to Paul about it and Paul was concerned about having enough bartenders to have it.
- Motion by Ray Lally and seconded by Tom Borglund to have Cromwell Muni hold a beer garden during Harvest Fest on Saturday. Motion carried unanimously.
- June sales were slightly lower than June 2010
- A request for donation for Brin's Brigade was reviewed by the council, no approval was given.

Water/Sewer/maintenance:

- John Mattonen spoke regarding several projects in the works in the city.
- John mentioned that RLK has reorganized and changed names to JPJ engineering.
- There was discussion on the school speed zone and review of a map of the zone. John will continue to work with MNDOT on implementation. Cost of signage for the school zone will be the burden of the City/School District.
- There was discussion on putting in a crosswalk near the clinic, bar, post office, and hardware store. Also discussed was crosswalks in the intersection of 210 & 73.

- There was discussion on the highway 210 road project and effect on our sewer or water systems.
- Two estimates on sealing the two wells in the Riverview Meadows addition. Motion by Ray Lally and seconded by Warren Peters to accept the lowest bid, which is Fidely Bros. Well Drilling for \$1,185.00. Motion carried unanimously. The losing estimate was Major Drilling, Inc. for \$1,940.00.
- A request from the Tri-Community Food Shelf to reduce or eliminate their water/sewer bill was discussed by the council. No action was taken.

#### Parks and Rec / Pavilion

- Discussions regarding harvest fest electrical hookup fees. The fees will be forwarded to the city.
- Harvest fest asked if the city would be contributing to setup for the Harvest Fest or for some of the needs such as dumpster, toilets, and advertising. The council agreed that Tom would spend time and coordinate with Harvest Fest for setup and the parade. The city will do some tourism advertising and pay for the extra dumpster and toilets. These items must be purchased by the city and cannot be reimbursed to the Harvest Fest Committee.
- Discussion on putting the Volleyball schedule on the pavilion calendar. Scott typically hasn't done it, but will try to get their schedule next season and put it on there.
- A request for a community skating rink was discussed. The council agreed that we should have a rink and should seek help in maintaining it.
- Discussion on renting/borrowing tables, chairs, tents, etc. from the city. The city has had a long history of allowing the table and chairs to be borrowed out in the community. The council decided to continue that policy for the banquet tables and the folding chairs, but to have a deposit put down on them. The Council decided to not allow the Tents to be used outside of city business, but to allow their use during events at the pavilion by a paid renter.
- Motion by Tom Borglund and seconded by Ray Lally to allow people to borrow the banquet tables and folding chairs with a deposit to be determined by Scott. Motion carried Unanimously.
- Discussion on the youth choir using the pavilion for free for practice. The council feels that it is a Christian choir and should utilize the local churches for their practice. If they can't find somewhere else the council would be willing to discuss it again in August.
- Discussion on towels, rags, mop heads, cleaning, copy paper, phone, and AED for pavilion/parks. The council decided to purchase some new dish towels and rags for the pavilion. They will also have Kevin and/or Travis do some detailed cleaning in the pavilion once or twice per month. The council decided not to provide copy paper for the copier for the general public at the pavilion. The city discussed the phone at the pavilion. They will look for an old cell phone that could be used for 911 calls if needed. Discussion on an AED for the pavilion, Scott will look for some funding for one, but it is not in the budget at this time. Discussion on waxing the floor at the pavilion. Tom will take care of the floor like he has for the past 6 years.

#### General City/Housing/Highway

- Information on donations by cities and public purpose expenditures was presented to the council for review.
- Information on the Gohlike Addition final plat was reviewed by the council.
- Motion by Ray Lally and seconded by Lisa Lund to approve the final plat for Gohlike Addition.
- Estimate for fixing the slabs previously discussed at the liquor store, clinic, and pavilion was reviewed by the council. Council decided we needed at least one more quote to compare it to and tabled it until next meeting.
- A sign retroreflectivity policy was reviewed by the council.
- Motion by Ray Lally and seconded by Tom Borglund to enact the policy as written and approve resolution #07.27.2011-01 Sign Retroreflectivity Policy. Motion carried unanimously.

Trustee's Notes:

- Lisa:
- Ray: Discussion on allowing Arfman benefit to use pavilion for free. Council decided they did not qualify because they do not live in city limits.
- Warren: Warren mentioned that people are leaving the bar with their drinks in hand which is illegal. He is concerned about the liquor store getting in trouble for it.
- Tom: Tom Asked about Michael Becker's house being mowed. The grass is very tall and unsightly.
- Tom also asked about people parking trucks in the alley between the bank and Lundin's garage.
- Tom Asked if the city would cut the grass on Northstar lane, Riverview and South Point so people can see when they pull out from them. Sam will talk to Tom Johnson about it.

Clerk/Treasurer:

- 1<sup>st</sup> half levy breakdown was reviewed by the council.
- There was discussion on the TIF money and use of it. Scott explained that we get the property tax money from the Villa court and keep 10% of it to cover our costs of having the TIF district. The other 90% goes back to the Villa Court to help them pay off the TIF loans.
- Treasurer's Report was reviewed by the council.
- Receipts totaled \$46,197.09
- Disbursements totaled \$70,457.24
- There were discussions on disbursements, and bad checks.
- Claims List for Approval totaled \$33,012.96
- Motion by Ray Lally and seconded Tom Borglund by to approve treasurers report and claims list for approval.
- Discussion on city office hours. No changes made or actions taken.

Mayor's Notes:

- Sam discussed staffing issues at the bar.
- Sam mentioned that the pickup is getting pretty old and will need to be replaced soon.

Adjourn: Motion to adjourn by Ray Lally and seconded by Warren Peters