**CITY OF CROMWELL**

**REGULAR COUNCIL MEETING**

**CROMWELL PAVILION**

**WEDNESDAY, FEBRUARY 20, 2019**

A regular meeting of the City Council of the City of Cromwell was called to order on February 20, 2019 at 6:00 PM at the Cromwell Park Pavilion by Mayor Sharon Zelazny.

Pledge of Allegiance to the American Flag.

Present at roll call were: Mayor Sharon Zelazny, Council Members Phil Lippo, Josh King-HagE, Artie Vigness. Absent: Ray Lally.

Mayor Zelazny welcomed all in attendance.

Motion by Vigness, seconded by Lippo, to approve the agenda as presented. Motion carried by unanimous voice vote.

Motion by Lippo, seconded by Vigness, to approve the consent agenda which included the January 16, 2019 regular meeting minutes and the Pavilion Calendar. Motion carried by unanimous voice vote.

City Engineer John Mattonen arrived.

Motion by King-HagE, seconded by Lippo, to accept the attached financial reports. Roll call vote: YES - Vigness, Lippo, King-HagE, Zelazny; NO – None. Motion carried.

The Council acknowledged the following correspondence: Tri-Community Food Shelf Letter and MN Office of the State Auditor re: Cromwell Fire Relief Association & Auditor Response. The Mayor acknowledged that the City will once again be participating in the Mayor’s Challenge from the Tri-Community Food Shelf.

Mayor’s Report:

* Hwy 210 Project update. Project Manager, Josie Olson, will be at the March meeting. Concerning the city portion of the project: LMC is supporting a legislative bill to help small cities with these expenses.
* Amanda Miller, the Tamarack Project, will be at a future meeting with an update.
* There was a meeting with USDA to begin the application process to secure loan and grant funding for the Hwy 210 Project.
* The Mayor wrote a grant to Lake Country Power to replace the Pavilion meeting room, kitchen and bathroom lighting with LED lighting.

Lippo has a request to donate to the new emergency siren. Mayor Zelazny will work with him concerning this request.

Maintenance Superintendent Report:

* The city Ritter and Ritter contract has expired and the city will look at renewing. They will be doing their annual telescoping of a portion of the sewer and water lines for problems.
* The speed sign on the east side of town has dead batteries and they will be replaced as soon as possible.
* He has been working with the mayor on securing grant information.
* The problem with the water tower freezing and the Manettie’s fire were discussed. The Mayor will be looking for grants to purchase a water tower mixer to prevent water tower freezing.

Municipal Liquor Store Manager Report:

Motion by Vigness, seconded by King-HagE, to contract with Express ATM, Option 2. Roll call vote: Yes - Vigness, Lippo, King-HagE, Zelazny; No – None. Motion carried.

* Konieska’s “Going Above and Beyond” story was published in the MN Municipal Liquor Store magazine.
* Comedian Kevin Craft event a success and he is booked again for April 12.
* The water softener has been installed and they are currently monitoring and adjusting.
* She’ll be placing her annual sweatshirts and t-shirts order.
* She noted that for the many years she has worked at Municipal’s, this year has been the best for snowmobile business. She attributes it to the local Sno-Gophers organization and their well-groomed trails. She hears many compliments about the trails.

The Fire Department/Fire Relief/Ambulance/Joint Powers minutes were available for review.

The JPJ report included:

* Attended USDA Rural Development meeting;
* Will assist with other funding applications if and when applicable;
* Will attend future meetings with MnDOT, funding agencies and others when scheduled;
* Will continue to assist with developing costs for City Utility Replacements.

At the January meeting a permit application from Ben Mueller to replace a roof was considered. The City Clerk researched this and found that a permit was not necessary and she has let them know.

Derek Nyberg has requested TIF (Tax Increment Financing) for his new business. The council discussed establishing a new TIF District and the necessary policy and timeline necessary to do so. There was a motion by King-HagE, seconded by Vigness to approve the attached **Resolution No. 19.2.20 RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED MODIFICATION OF THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-2 THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR AND ON THE ADOPTION OF POLICIES AND CRITERIA FOR AWARDING BUSINESS SUBSIDIES.** Roll call vote: Yes - Vigness, Lippo, King-HagE, Zelazny; No – None. Motion carried.

Motion by Lippo, seconded by King-HagE, to approve the attached Schedule of Events for the proposed establishment of the Tax Increment Financing District No. 1-2. Roll call vote: Yes - Vigness, Lippo, King-HagE, Zelazny; No – None. Motion carried.

Motion by Vigness, seconded by Lippo, to cover one-half of the fees, up to $7,500, to set up Tax Increment Financing District No. 1-2. Roll call vote: Yes - Vigness, Lippo, King-HagE, Zelazny; No – None. Motion carried.

Motion by Lippo, seconded by Vigness, to order the Emergency Alert System from DSC Communications for $19,385, noting that almost the entire amount of the System and installation has been raised through grants. Roll call vote: Yes - Vigness, Lippo, King-HagE, Zelazny; No – None. Motion carried.

The council discussed Municipal Employee Wages. Motion by Zelazny, seconded by King-HagE, to pay a $50 stipend to the Municipal Liquor Store Manager for compensation for attending council meetings. Roll call vote: Yes - Vigness, Lippo, King-HagE, Zelazny; No – None. Motion carried. The idea of a lead bartender was discussed. A job description and pay recommendation will be brought to the March council meeting for consideration.

The Mayor updated the council that the city will be working with the Community Club, the Saddle Club, and the Playground group on a DNR Grant to upgrade the Pavilion Park.

Compensation for non-receipt of City Health Insurance was discussed. Mayor Zelazny is continuing to research this and noted that policy would have to be put in place. She will be bringing further information to the March meeting.

Motion by Vigness, seconded by Lippo, to acknowledge and commend: The Cromwell Wright Fire and Ambulance Department for their outstanding work on the Minettie’s Fire and Tom Johnson for his Outstanding work maintaining the City’s Water Source. Motion carried by unanimous voice vote.

Mayor Zelazny declared the meeting adjourned at 7:07 PM.

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 Clerk – Nicole Johnson

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Sharon Zelazny - Mayor