

**City of Cromwell, Carlton County, MN**  
**Regular Council Meeting Minutes**  
**January 18, 2017 – 7:00 PM**

A regular meeting of the City Council of the City of Cromwell was held on January 18, 2017 at 7:00 PM at the Cromwell Park Pavilion.

The meeting was called to order at 7:01 PM by Clerk LuAnn Freiermuth.

Clerk Freiermuth administered the oath of office to Mayor Sharon Zelazny, Council Member Warren Peters, and Council Member Arthur Vigness.

Roll Call

Present: Mayor Sharon Zelazny  
Council Members Phil Lippo, Ray Lally, Warren Peters, Art Vigness

Others: Krysta Konieska (Liquor Store Manager), Tom Johnson (Public Works), LuAnn Freiermuth (Clerk), and three visitors.

**Motion by Lally, seconded by Peters, to approve the agenda as presented. Motion carried by unanimous voice vote.**

**Motion by Lippo, seconded by Peters, to approve the Dec. 21, 2016 regular meeting minutes and the Pavilion Calendar as presented. Motion carried by unanimous voice vote.**

**Motion by Lally, seconded by Peters, to accept the attached financial reports: General Ledger for December, Claims List, Liquor Store Monthly Sales, Pull Tab Totals, Treasurer's Monthly Report. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

The Council acknowledged the following correspondence: MN Dept. of Commerce, Environmental Impact Statement Preparation Notice, Line 3 Replacement Project

Mayor Zelazny reported on:

- She will give the Council Members as much information ahead of time, concerning agenda items, to enable them to make good decisions.
- She asked that Council members, during their reports, to not bring anything to the Council that would need action, but rather call ahead of time to have it put on the agenda.
- To make herself more accessible, the mayor will hold office hours at City Hall on Wednesdays from 9:00 AM to noon.

Clerk Freiermuth updated the Council on a Kennecott Representative request to attend a Council Meeting.

Peters asked about getting MN Power to come to this area. Discussion followed. Peters will inquire and bring details back to the council.

Maintenance Supervisor Johnson reported on precautions taken to prevent the water in the tower from freezing.

Municipal Liquor Store Manager Konieska reported on:

- The successful Customer Appreciation Day held in December.
- Brent's Heating and Cooling had to be called for repair on the furnace.
- Drawings held for \$20.17 Muni Gift Cards on New Year's Eve.
- Inventory was conducted on January 1. Prices are all up-to-date.
- Due to staff shortage and a family funeral the bar opened at 2 pm on January 12.
- Jon Bishop's last day as bartender was January 6.
- Need to advertise for bartenders.
- The ice machine quit but Tom and Kathy were able to fix the problem.
- The old freezer has been taken out and the extra freezer from the old garage has been installed.
- The Reach-In beer cooler is not dependable. Krysta will inquire and get prices for replacement.
- February 25 - The Wounded Warriors will hold a gun raffle and Barstool Revelers will play from 8pm -midnight.

The Council acknowledged the Cromwell/Wright Fire & Ambulance 11/2/17 meeting minutes and the Cromwell-Wright Fire and Ambulance Joint Powers Board 11/22/17 meeting minutes.

Mayor Zelazny informed the Council that she has talked with Fire Chief Lucas Goodin concerning him attending a meeting to answer Council concerns.

The Council acknowledged the JPJ Engineering Project Status Report

**Motion by Lally, seconded by Vigness, to approve Mayor Zelazny attending the League of MN Cities training Feb. 24-25. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

**Motion by Lally, seconded by Peters, to approve the renewal of the annual pavilion contracts and the attached fee schedule. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

**Motion by Peters, seconded by Lippo, to approve the following appointments:**

***HEALTH OFFICIAL - Dr. Shawn Bode***

***HEALTH INSPECTOR - Mayor Zelazny***

***WEED INSPECTOR - Tom Johnson and Mayor Zelazny***

***EMERGENCY MANAGER - Fire Chief Lucas Goodin***

**DEPOSITORY -** *Northview Bank and Members Cooperative Credit Union*

**LEGAL NEWSPAPER -** *Star Gazette*

**LAW FIRM -** *Rudy, Gassert, Yetka, & Pritchett*

**PROGRAM LIAISON/CENSUS BUREAU -** *Clerk LuAnn Freiermuth*

**IT MANAGER -** *Warren Peters*

**ACTING MAYOR -** *Ray Lally*

**ENGINEER -** *JPJ Engineering, John Mattonen*

**CROMWELL AREA DEVELOPMENT CHAIR -** *Mayor Zelazny*

**EMPLOYEE LIAISON -** *Clerk LuAnn Freiermuth*

**JOINT POWERS REPRESENTATIVE AND ALTERNATIVE -** *Mayor Zelazny and Phil Lippo*

**FIRE RELIEF ASSOCIATION REPRESENTATIVE -** *Mayor, Clerk, Fire Chief*

**POLICY COMMITTEE -** *Mayor Zelazny and Art Vigness*

**BUDGET COMMITTEE -** *Mayor Zelazny and Ray Lally*

**HWY 210 IMPROVEMENT COMMITTEE -** *Mayor Zelazny and Warren Peters*

**MISCELLANEOUS ITEMS COMMITTEE -** *Mayor Zelazny and Phil Lippo*

**LIQUOR STORE COMMITTEE -** *Mayor Zelazny and Art Vigness*

**Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

Consideration of the 2017 Council wages was postponed until the February Council Meeting. The Mayor will inquire about the procedure for change.

**Motion by Vigness, seconded by Peters, to approve the attached 2017 Council meeting dates and 6 PM meeting time. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

**Motion by Peters to increase the city portion of the employees' health premium by \$11.00 to \$561.00. Seconded by Lally. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

**Motion by Lally, seconded by Vigness, to set an Emergency Fund Limit in accordance with the Emergency Management Plan at \$2,500. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

Digger Derusha and Lenore Collman would like to hold a fundraiser on June 9 & 10 with all proceeds being donated to the Cromwell-Wright School Music Department. The event would include a Burger Night with music students from the Cromwell-Wright School, Digger, and Lenore performing. A dance would be held the following night. They inquired about free or a reduced rental rate at the pavilion.

The decision from the council was postponed. Mayor Zelazny will research the best way to handle this and bring the information to the Council at the February meeting.

**Motion by Lally, seconded by Peters, to acknowledge and commend Jennie Hanson for the excellent job of reporting the Cromwell News and the Cromwell Area Community Club for the City Christmas Tree. Yes: Lally, Lippo, Peters, Vigness, Zelazny No: None Motion carried.**

Mayor Zelazny declared the meeting adjourned at 8:29 PM.