

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
November 20, 2013 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on November 20, 2013 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:06 pm by Mayor Samuel A. Clark.

Present: Mayor: Samuel Clark
Council Members: Lisa Lund, Ray Lally, Warren Peters

Absent: Tom Borglund - excused

Employees: Paul Lampi (Bar Manager), Tom Johnson (Maintenance),
LuAnn Freiermuth (City Clerk-Treasurer), Phil Lippo (Maintenance)

Others

Present: John Mattonen, JPJ Engineering

Public: Ron Moen, Rodney Lund, Mike Peterson, Steve Bridge, Travis and Jeff Berg

1. ADDITIONS OR CHANGES TO AGENDA

Add F under 5 (Jeff Berg-water issue).

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for October (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals for September \$1419.40
- G. Treasurer's Monthly Report

Motion by Lally, seconded by Peters to approve the consent agenda. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Manager's Report

- a. New truck scheduled to arrive before December 25.
- b. Septic tanks around the lakes have been pumped and all waste transferred to the ponds. Reports to the MPCA complete.
- c. Swenson mound system is working good.
- d. City Hall well pump has been replaced and water conditioner serviced.
- e. Waiting for transducer for water tower.

f. MN Rural Water and Wastewater Technical Conference to be held in St. Cloud on March 4-6. Conference fee is \$200.00 and lodging \$202.00.

Motion by Peters, seconded by Lund to approve Tom Johnson to attend conference on March 4-6 in St. Cloud. Motion carried unanimously.

g. Skating rink has been prepared and is ready for flooding.

h. New laws from the Department of Health on lead-free valves.

i. Current city truck and snowplow is ready for use until new truck arrives.

B. Project Status Report from John Mattonen.

a. Continuing research on water tower drain valve.

b. Nothing new to report on the No Passing Zone on Hwy 210.

c. If any new grant money becomes available for the water main loop, JPJ will notify the city to apply.

C. Past Due Water and Sewer Assessments.

Motion by Lally, seconded by Clark to approve past due water and sewer utility accounts to be certified as special assessments to the 2014 property tax. Motion carried unanimously.

D. Wage Rate for Phil Lippo.

Discussion on wage rate for Phil Lippo as a temporary water and sewer maintenance employee. This position will be posted in the spring. Starting wage for Phil as fill-in temporary water and sewer maintenance employee is \$10.00/hour.

E. Jeff Berg – Water Issues

Discussion with Jeff Berg on water issues. Discussed base charges for water hookup. Discussed water issues from last October through the winter concerning broken water pipes. City will take responsibility for water line repair from the floor to the service entrance to meter. It is the owner's responsibility for damage inside building.

6. LIQUOR STORE

A. Manager's Report by Paul Lampi.

a. Upcoming Events:

November 28, Thanksgiving Day - closed

December 7, Jake's Storm –Tracy Harvilla, comedy show

December 14, Shop & Wine, 2 – 6 pm, over 10 vendors to shop from.

December 24, Christmas Eve, close at 6 pm

December 25, Christmas Day, closed

New Year's Eve- more information later

b. Bartender meeting: Discussed upcoming events, stocking, training, decorating.

c. Interviews were conducted for bartender and custodian positions. Signs posted around town for these positions and ads placed in the local papers.

d. Resignation of custodian.

e. Bar manager asked for a raise for Brent Vigness. Council will get more information on the Step Structure and then make a decision at the next meeting. Melissa Johnson is now employed as a bartender and working 2-3 days a week. Payroll was discussed for temporary employee, Leslie Wilson. She will be paid the starting wage.

B. Discussion about the total number of hours worked by bartenders. Discussion of complaints from various employees and customers.

C. ATM Express Co. – No action taken.

D. Presentation by Warren Peters for a PointOS computer software program. More information will be gathered before a decision is made.

E. Discussion on weight restrictions on Lake Street, a minimum maintenance road.

- F. Discussion on 911 signs for city residences.
- G. Discussion on Welcome to Cromwell sign.
- H. Approval from council to sell old shelving in old Fire Hall for scrap.
- I. Request approval from the council for the city to be the sponsor to apply for a culvert permit for the ATV trail on Hwy 73.
Motion by Peters, seconded by Lally to approve the city as sponsor and apply for a permit. Motion carried unanimously.
- J. Request by clerk for time off on Dec 23 – Jan 1.
Motion by Peters, seconded by Lund to approve time off. Motion carried unanimously.
- K. Discussion on lowering the tax levy by \$10,000.
Clark make a motion to approve lowering the tax levy. Seconded by Lally. Motion carried unanimously.

9. FIRE DEPARTMENT/AMBULANCE

- A. Discussion on Joint-Powers Agreement with Cromwell and Wright Fire Departments. Deadline of Jan 1, 2014 to draft a joint powers agreement. Approval received from the city of Cromwell.

10. CLERK/TREASURER

- A. Nuisance Ordinance was posted at 1350 Hwy 73. Clerk received a phone call from the realty company asking for an extension on the cleanup of debris as the property has just been sold. New owner is to contact the city for an extension and also set up water/sewer account.

11. TRUSTEE'S NOTES

12. MAYOR'S NOTES

- A. Clerk will get a quote from Glen's Signs for the Welcome to Cromwell sign.

ADJOURN

Motion was made by Lally, seconded by Peters, to adjourn the meeting at 9:10 pm. Motion carried unanimously.

Mayor Samuel A. Clark

ATTEST:

LuAnn Freiermuth, City Clerk-Treasurer