

City of Cromwell, Carlton County, MN
Regular Council Meeting Minutes
November 18, 2015 - 7:00pm

A regular meeting of the City Council of the City of Cromwell was held on November 18, 2015 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Mayor Lisa Lund.

Roll Call

Present: Mayor: Lisa Lund
Council Members: Ray Lally, Warren Peters, Phil Lippo

Absent: Tom Borglund (excused)

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Raenese Jokimaki (Liquor Store Manager),
Tom Johnson (Maintenance)

Other: Attorney Frank Yetka

1. ADDITIONS OR CHANGES TO AGENDA

Motion by Lally to approve the Agenda. Seconded by Lippo. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS

A. Cromwell-Wright Area Joint Powers Agreement

Motion by Lally to have the City of Cromwell sign the Joint Powers Agreement to provide Fire/EMS Service. Seconded by Phil. Yeas: Lund, Lally, Lippo. Abstain: Peters. Motion carried.

B. City of Cromwell Resolution Supporting the Creation of the Cromwell-Wright Area Fire District.

Motion by Lally to have the City of Cromwell sign the Resolution Supporting the Creation of the Cromwell-Wright Fire District. Seconded by Lund. Yeas: Lund, Lally, Lippo. Abstain: Peters. Motion carried.

NEW BUSINESS

4. CONSENT AGENDA

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for October (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals: August \$521.40
- G. Treasurer's Monthly Report

Motion by Lally to approve the consent agenda. Seconded by Peters. Motion carried unanimously.

5. WATER/SEWER/MAINTENANCE

A. Maintenance Report

- a. Ponds have been drained. The water samples passed.
- b. Hydrants have been winterized.
- c. All the lake home septic tanks have been pumped.
- d. The furnace at the pavilion has been repaired.
- e. Air conditioners are covered, furnaces have new filters.
- f. Potholes at the clinic and pavilion need to be repaired.
- g. Council requested that the No Trucks sign be moved from the south alley to the street in front of the clinic parking lot.
- h. Gravel needed on Lally Rd, Lippo Lane, and Swenson Road.
- i. Four tires were placed in the pavilion dumpster. Tires cannot be disposed of this way.
- j. The holding tank in the park toilet needs to be pumped.
- k. The application for the mixer grant is on hold. Mike Roers, from Rural Minnesota Water, recommended not getting a mixer. He claims the service and maintenance gets very expensive. He recommended continuing what we are currently doing. Tom will do more research and also talk to John Mattonen, the city engineer.
- l. Still waiting for an estimate from Keith Clark for gravel.

Motion by Lippo to approve the Water/Sewer/Maintenance Manager's Report. Seconded by Lally. Motion carried unanimously.

B. Project Status Report from JPJ Engineering

John Mattonen assisted city personnel with zoning application reviews and general questions.

C. Michelle Berg - Water/Sewer charges:

Her delinquent water/sewer charges will be certified to the County. Charges will not be waived.

D. Approve certifying delinquent water/sewer accounts to the county.

Motion by Lally to approve certifying delinquent water/sewer accounts to the County. Seconded by Lippo. Motion carried unanimously.

6. LIQUOR STORE

A. Manager's Report

- a. Winter Hours will begin the second week in December.
 - Sunday: noon – 10 pm
 - Monday and Tuesday: 10 am – 10 pm
 - Wednesday – Saturday: 10 am – 1 am
- b. Asked for approval to get Canyon Creek for a Friday and Saturday.
- c. Krysta Konieska has been hired as a bartender.
- d. Still have an opening for a custodian.
- e. Deer Hunting season sales were down about half from last year.

f. The Liquor Store Committee met on November 2. Discussion on cutting costs and wage increases. Labor to sales ratio is 5.75%, and the national average is 10%.

Raenese would also like to have a longer probationary period; from 90 days to 120 days. She also suggested step increases changed from 1040 hours to 1240 hours.

g. We need to get a new concept for the bar. We have tried pulling in customers by offering a dart league but there is no commitment for that. Raenese suggested offering a basic bar menu in addition to the pizza already offered.

**Motion by Lally to approve the Liquor Store Manager's Report. Seconded by Lippo.
Motion carried unanimously.**

7. PARKS AND RECREATION/PAVILION

8. GENERAL CITY/HOUSING/HIGHWAY

A. The final 2016 levy is due in December.

B. The roof is still leaking around the chimney on the City Hall building. The leak in the apartment bedroom seems to be fixed. Tom was authorized to make arrangements to have the sheetrock repaired. Tom was asked to get quotes for taking the chimney down.

9. FIRE DEPARTMENT/AMBULANCE

A. The parking issue between the bank and the fire hall has been resolved. Lally said he would talk to Mike Peterson about striping the lot.

10. Clerk/Treasurer

a. The clerk requested time off: Dec 21-24 and Dec 28-29.

Motion by Peters to approve clerk's time off Dec 21-24, 28-29. Seconded by Lally. Motion carried unanimously.

b. Clerk asked if we were interested in selling the windows from the old train car at Lots4Bid. Mayor Lund suggested asking Lots4Bid if they would take pictures and have the buyer come to pick them up rather than hauling them to Carlton.

11. TRUSTEE'S NOTES

Phil Lippo -

Ray Lally – Gravel needed on Lally Road. Ray will talk to Craig Harp to get quote.

Warren Peters – The ditches in the south alley need to be cleaned out.

12. Mayor's Notes

Mayor Lund asked the clerk if she had heard from A.M. Mechanical about the metal brake. The clerk said she had talked to them after last month's meeting and they were still interested. She will contact them again.

Mayor Lund suggested we organize a Budget Committee. Lally suggested that instead of organizing an official committee that the available council members and the Mayor meet with the auditor for suggestions on where to cut expenses or make changes. The Mayor will set up a meeting with the auditor. Need to nominate a representative and an alternate from the City of Cromwell for the Cromwell-Wright Area Fire/Ambulance Board. Peters nominated Lund as representative and Lippo as the alternate.

Motion by Peters to approve Lund as representative and Lippo as alternate for the Cromwell-Wright Area Fire/Ambulance Board. Seconded by Lally. Motion carried unanimously.

Motion to close the meeting at 8:47 pm to discuss employee background reports.

Motion to re-open the regular meeting at 9:05.

Motion by Peters to adjourn the meeting at 9:06 pm. Seconded by Lippo. Motion carried unanimously.

Mayor Lisa Lund

ATTEST: _____
LuAnn Freiermuth, City Clerk-Treasurer