

**City of Cromwell, Carlton County, MN**  
**Regular Council Meeting Minutes**  
**October 19, 2016 - 7:00pm**

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A regular meeting of the City Council of the City of Cromwell was held on October 19, 2016 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:00 pm by Acting Mayor Ray Lally.

**Roll Call**

Present: Council Members Phil Lippo, Warren Peters, Ray Lally

Absent: Mayor Lund (unexcused), Council Member Tom Borglund (excused)

Employees: LuAnn Freiermuth (City Clerk-Treasurer), Krysta Konieska (Interim Bar Manager), Tom Johnson (Public Works)

Others: Ed Raisanen, John Grones

**1. ADDITIONS OR CHANGES TO AGENDA**

**2. PUBLIC INQUIRIES/INFORMATIONAL**

John Grones from the Voyageur Press explained the Turkey Give-Away coupons and asked if the Liquor Store would like to participate again this year for a cost of \$42. The drawing will be on November 15.

**Motion by Lally to approve purchasing an ad for the Turkey Give-Away. Seconded by Peters. Motion carried unanimously.**

**3. OLD BUSINESS**

**NEW BUSINESS**

**4. CONSENT AGENDA**

- A. Approval of prior meeting minutes.
- B. Pavilion calendar
- C. General Ledger for September (listing receipts and disbursements)
- D. Claims list for approval
- E. Liquor Store monthly sales total report
- F. Pull tab totals
- G. Treasurer's Monthly Report

**Motion by Peters to approve the Consent Agenda. Seconded by Lippo. Motion carried unanimously.**

**5. WATER/SEWER/MAINTENANCE**

**A. Maintenance Report**

- 1. The hydrant at the school is still leaking. We obtained an old hydrant from Kettle River. New parts have been purchased and installed. We are waiting for Gobel Excavating to schedule a time to dig up and replace the hydrant. The old hydrant from the school will be

given to Kettle River in exchange for the one they gave us. A new hydrant would cost approximately \$6,000. We will have about \$1,000 into fixing the old one.

2. The hydrant at the Warming Shack/Ice Rink leaks when it is turned on. Tom will get it repaired next spring as the budget allows. No skating rink this year.
3. Ponds are drained, mounds are working, everything is winterized.
4. A sewer pipe on Dahl road will need some repair next spring. The pipe needs to be dug up and glued back together at the joints.
5. An issue with the sewer system on Dahl Road and N Mingus Road has revealed that in 1982 when the sewer lines were first built, for every two residences there was one lift station. We need to inform these residents that they are sharing with a neighbor and some sort of arrangement needs to be made between them should repair be necessary.
6. Northview Bank asked if Tom could plow snow again this winter. The bank will be charged a snowplowing fee.

### **Project Status Report from JPJ Engineering**

John Mattonen assisted with various items this month

MnDOT beginning to plan for T.H. 210 improvements for the year 2021.

John clarified the sewer system construction from 1982 and confirmed that the City has been following code.

## **6. LIQUOR STORE**

### **A. Manager's Report**

1. Thursday Pool League has requested \$100 for their sponsor fee, shirts for each of their team members, free drinks during halftime, free use of the pool table, and stated that the City of Cromwell is responsible for this year's annual banquet which includes the facility, an extra pool table, and food for 100 people. The council declined sponsorship.
2. The Wednesday night pool league requested sponsorship of \$35 with no other expenses. Council approved.
3. Approximately half of the price labels are done and posted.
4. Katie Juntunen is up for her next step increase. Krysta recommended that Katie be approved for this.

**Motion by Peters to approve Katie's step increase. Seconded by Lippo. Motion carried unanimously.**

5. The freezer in the pizza room quit.
6. The bar was closed from Sept 30 – Oct 4 and Oct 10-11. We now have two new bartenders so we are open again for our regular days and hours.
7. New signs have been hung outside displaying our hours and Kevin Craft, entertainment for Oct. 22.
8. PointOS has been installed and is working good. The staff has been trained, each bartender has their own cash drawer, and reports are automatically sent to the clerk via e-mail.

The clerk stated that the previous hindrance was a personality conflict and refusal to do the steps required to make the system work. We now have a staff that has worked together to accomplish getting the new system up and running. Warren Peters, Phil Lippo, and the clerk did inventory reporting so all inventory could be put into the computer with accurate size and price. She stated that we are very fortunate to have someone locally (Warren Peters) that is so knowledgeable and available. She stated that he has worked many hours with no charge to the city to do the inputting that normally would be the manager's responsibility.

9. A new disciplinary policy should be discussed for any shortage or overage in cash.
10. The manager asked if each bartender could be given 1 free shirt and 50% off an additional shirt for advertising for the bar.

**Motion made by Lippo to approve one free shirt for each bartender and 50% off an additional shirt. Seconded by Lally. Motion carried unanimously.**

11. Oct 29 – Halloween costume contest. 1<sup>st</sup> place - \$30 Bar Bucks, 2<sup>nd</sup> place - \$15 Bar Bucks. Also requesting \$40 for the jukebox for the night.

12. Would like to plan a Christmas/Customer Appreciation potluck with drink specials.

13. Would like \$40 for the jukebox for the 1<sup>st</sup> Saturday night of deer hunting.

14. Will call and make arrangements for installation of the back door of the bar.

15. Oct 22 – Kevin Craft, Comedian

16. Requesting approval for an additional 40" T.V. to be installed on the south wall.

17. The Cromwell Muni Facebook page has not been shut down. A new password was created between transition of managers.

**Motion by Lally to approve the Manager's Report. Seconded by Peters. Motion carried unanimously.**

## **7. PARKS AND RECREATION/PAVILION**

A. The archery club has requested use of the pavilion for practice sessions. Discussion followed. Provided the school carries the insurance, with the City as an additional insured, they are permitted to use the pavilion.

B. The Chill-o-ween committee has requested a donation of \$100. Discussion followed. Money from the 10% charitable fund from pull tabs will be used.

**Motion by Peters to approve the \$100 donation to Chill-o-ween. Seconded by Lippo. Motion carried unanimously.**

## **8. GENERAL CITY/HOUSING/HIGHWAY**

A. Norbert Wollak requested a zoning permit for an addition to his cabin, raise up and repair the foundation, and raise the roof height. Carlton County has approved his request. Wollak is one of the property owners that has a shared lift station. Lally will call him and make sure he is informed of that situation in the event that repairs need to be made in the future. Lally will also call Baxter's with the same information.

**Motion by Peters to approve the zoning permit for Norbert Wollak. Seconded by Lally. Motion carried unanimously.**

## **9. FIRE DEPARTMENT/AMBULANCE**

### **10. Clerk/Treasurer**

### **11. TRUSTEE'S NOTES**

Phil Lippo –

Ray Lally –

Warren Peters – Inventory should be taken in a couple weeks now that all the information has been put into the new system.

### **12. Mayor's Notes**

**Motion by Lally to adjourn the meeting at 8:38 pm. Seconded by Peters. Motion carried unanimously.**

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Acting Mayor Ray Lally

ATTEST: \_\_\_\_\_  
LuAnn Freiermuth, City Clerk-Treasurer