A regular meeting of the City Council of the City of Cromwell was held on October 15, 2014 at 7:00 pm at the Cromwell Park Pavilion.

The meeting was called to order at 7:02 pm by Mayor Samuel A. Clark.

Present: Mayor: Samuel Clark
Council Members: Lisa Lund, Ray Lally, Warren Peters

Absent: Tom Borglund (unexcused)

Employees: Raenese Jokimaki (Bar Manager), LuAnn Freiermuth (City Clerk-Treasurer), Tom Johnson (Maintenance)

Others Present: John Mattonen, JPJ Engineering

Public:

1. ADDITIONS OR CHANGES TO AGENDA
   Move Liquor Store Manager’s Report to #3 - Old Business
   Add Ponderosa Sales contract to #3 - Old Business
   Motion by Lally to approve the Agenda with noted changes. Seconded by Peters. Motion carried unanimously.

2. PUBLIC INQUIRIES/INFORMATIONAL

3. OLD BUSINESS
   LIQUOR STORE
   A. Manager’s Report by Raenese Jokimaki.
      a. Samantha Miller’s probationary period ended on October 14. Any issues have been addressed and Raenese recommends her step increase.
      b. Oct 6 – Employee meeting. Many issues were addressed and all bartenders were given a verbal warning. If problems continue it will be a basis for a written warning. City Clerk has filed the meeting notes with bartenders signatures verifying they have read the report.
      c. Interviewing for custodian on Thursday, Oct. 16.
      d. Would like approval to eliminate “last call”. Patrons will be served until 1:00 am. All remaining patrons will be asked to leave at 1:20 am.
      e. October 31 – Halloween Bash with Free Jukebox Night
      f. Would like approval for the band, “Circuit Breakers” on November 15.
      g. November 15 – Chili Challenge
      h. November 18 – Bean Bag Tournament
      i. Grivette Environmental Management has submitted a proposal for the mold issue at the Liquor Store. The cooler and under the bar will all be cleaned and disinfected. We will schedule this after hunting season and will need to close for 3 days.
j. Options for a new bar and the tile floor are being researched.

k. Peters is working with Raenese on issues with the old POS system. Would like approval to try PointOS for a 30-day trial period.

**Motion by Lally to approve a 30-day trial period using PointOS, seconded by Clark. Yeas: Lally, Clark, Lund. Abstain: Peters. Motion carried.**

l. Samirra Glass resignation effective October 16.

**Motion by Peters to approve resignation of Samirra Glass. Seconded by Lally. Motion carried unanimously.**

m. Resolution #14.10.15 Resolution to Contract with a Council Member.

In the past Peters has offered his computer support for the city of Cromwell free of charge. He will continue to offer his free support to the city of Cromwell for minor day to day computer problems that the staff has. This resolution will cover any major problems the staff encounters with the computers and software. The charge for these services will be $30 per hour.

**Motion by Lally to approve Resolution #14.10.15, Resolution to Contract with Warren Peters, a Council Member. Seconded by Clark. Yeas: Lally, Clark. Abstain: Peters. No response from Lund so Clerk had to question Lund on her vote. She replied, “Ya, whatever.” Motion carried.**

**HARVEST FEST**

Discussion on dispersing remaining Harvest Fest funds from the city checking account for reimbursement for expenses incurred by the Cromwell Area Community Club for Cromwell’s historical event, the “Harvest Fest”. These expenses which qualify for disbursement include helium for balloons, posters, advertising, security for the dance and hiring the band.

**Motion by Peters to disperse the remaining $767.33 to the Cromwell Area Community Club for reimbursement of helium, posters, advertising, security for the dance, and the band for Cromwell’s Historic Event, the “Harvest Fest”. Seconded by Lund. Motion carried unanimously.**

**PONDEROSA SALES**

A Consignment Agreement with Ponderosa Sales from Carlton was reviewed. Discussion on items that could be sold include an army trash pump, box car, trailer, glass, brake, soccer goals, 3-door cooler, gates, and pumps.

**Motion by Lally to approve the consignment agreement with Ponderosa Sales. Seconded by Peters. Motion carried unanimously.**

**NEW BUSINESS**

4. **CONSENT AGENDA**

   A. Approval of prior meeting minutes.

   B. Pavilion calendar

   C. General Ledger for September (listing receipts and disbursements)

   D. Claims list for approval

   E. Liquor Store monthly sales total report

   F. Pull tab totals for August $916.00

   G. Treasurer’s Monthly Report

**Motion by Peters, seconded by Lally to approve the consent agenda. Motion carried unanimously.**
5. WATER/SEWER/MAINTENANCE
   A. Maintenance Report
      a. City Hall roof has been repaired. Condensation was forming in the cupola and leaking into the ceiling and walls. Repair of the sheetrock will need to be done.
      b. The roof on the apartment garage attached to City Hall has been repaired.
      c. A charcoal filter for the water line at City Hall has been ordered and will be installed by McGregor Plumbing.
      d. Gobel Excavating has been contacted and will repair the hydrant on South Alley.
      e. Keith Clark has been contacted and will repair the curb stop at Ted Beck’s.
      f. Aardvark has been contacted and will pump the city septic tanks.
      g. The ballpark and the beach are cleaned, locked, and ready for winter.
      h. The Aardvark satellite toilets at the beach worked out well. The toilets were placed away from the campground and Tom built a privacy fence.
      i. The circulating pump in the water tower has been tested and is ready for the cold weather.
      j. Ponds are drained.
      k. Minnesota Rural Water has made changes to submitting reports electronically. Minnesota Rural Water personnel will train Tom on this procedure.
      l. Water draining from the ponds is slightly high in phosphorus. Tom is following Minnesota Pollution Control Standards and formulas for proper steps and he is documenting his process.
      m. The State will be notified for culvert repair on a residential driveway on Hwy 210.

   B. Project Status Report from John Mattonen.
      a. Striping within city limits on Hwy 210 is still scheduled for the 2014 season

6. LIQUOR STORE (SEE OLD BUSINESS)

7. PARKS AND RECREATION/PAVILION

8. GENERAL CITY/HOUSING/HIGHWAY

9. FIRE DEPARTMENT/AMBULANCE
   A. Chairperson, Lisa Lund, of the Cromwell-Wright Fire/Ambulance Joint Powers Board gave an update. The Joint Powers Agreement has now been signed by all parties. Carl Brandt, the city’s insurance agent from Town and Country was at the October meeting to explain the current insurance coverage and then to explain options of insurance once the two year trial period is over and the Joint Powers must get their own insurance. Discussion on expenses to be split between Cromwell and Wright.

10. Clerk/Treasurer
    A. Update on Lawrence Lundin’s building.
       Lundin plans to repair the roof and walls on his city commercial building. The clerk was instructed to send him a building permit and contact the city engineer for approval.
    B. On Oct 1 the clerk was invited to the “Round Table” at the Cardinal Courts.
    C. Road signs were purchased for South Point Road and Riverview Road.
D. After October 24 the city will be notified whether or not we will receive the Wellhead Water Grant for wiring the generator at the wellhouse.
E. A request came in for tuning the piano. The city will not pay for tuning will allow some one or some organization to take that project on.
F. Discussion on pavilion rental charges for various activities.

11. TRUSTEE’S NOTES
   Ray Lally -
   Warren Peters – Letters were sent out requesting all residents and businesses display their address numbers on their buildings to enhance law enforcement and emergency personnel response time. The city of Cromwell is not in compliance with this and Peters requested that the city put address numbers on all city buildings.
   Lisa Lund –

12. Mayor’s Notes

ADJOURN
Motion made by Lally, seconded by Clark to adjourn the meeting at 8:47 pm. Motion carried unanimously.

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Mayor Samuel A. Clark

ATTEST:

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LuAnn Freiermuth, City Clerk-Treasurer